

		Additions 2019/20	Deductions 2019/20	Total to 31/03/2020		
RESERVES						
Balances and Reserves as at 1/4/2019						
General Reserves	£ 162,859.03	£ -	£ -	£ 162,859.03		
Capital Reserves	£ -	£ -	£ -	£ -		
Vehicle/Plant Relacement Reserve	£ 31,000.00	£ 3,000.00	£ -	£ 34,000.00		
Election Reserve	£ 7,500.00	£ 1,500.00	£ -	£ 9,000.00		
Cemetery Improvement Reserve	£ 10,000.00	£ 5,000.00	£ 2,150.00	£ 12,850.00		
Lyric Improvement Reserve	£ 10,000.00	£ -	£ -	£ 10,000.00		
Land Sale Costs Reserve Legal/Survey Fees	£ 5,000.00	£ -	£ -	£ 5,000.00		
Environment Reserve (Car park, pot holes & re lining)	£ 12,500.00	£ 2,500.00	£ 12,000.00	£ 3,000.00		
War Memorial Reserve	£ 2,000.00	£ -	£ -	£ 2,000.00		
CIL	£ -	£ 92.25	£ -	£ 92.25		
Total Reserves of the Council		£ 240,859.03	£ 12,092.25	£ 14,150.00	£ 238,801.28	
Expenditure						
	Budget Detail For Year 2019/20	Inc/Exp To January 2019/20	Forecast to March for 2019/20	Proposed Budget 2019/20	% Increase /decrease	Comment
General/Admin Expenses						
1 YLCA	Annual Membership	£ 1,100.00	£ 1,013.00	£ 1,013.00	£ 1,100.00	0.0%
2 SLCC	Membership Subs	£ 200.00	£ 227.00	£ 227.00	£ 250.00	25.0%
3 Zurich Municipal Insurance	Annual Insurance for DSJTC/Lyric Theatre/Offices	£ 7,950.00	£ -	£ 7,950.00	£ 8,200.00	3.1% Invoice yet to be received
4 Chairs Allowance	Chairman's Allowance	£ 600.00	£ 275.00	£ 600.00	£ 600.00	0.0%
5 Iris SME Solutions	IRIS Payroll Annual Renewal - including payslips	£ 650.00	£ 422.00	£ 600.00	£ 600.00	-7.7%
6 Co-op Bank	Sweep and Change Fees	£ 250.00	£ 174.00	£ 250.00	£ 250.00	0.0%
8 British Telecom	Lyric Internet/Telephone	£ 1,100.00	£ 786.00	£ 1,100.00	£ 1,150.00	4.5%
9 EE	Clerk/Staff Mobiles - including Cemetery	£ 900.00	£ 691.00	£ 900.00	£ 950.00	5.6%
10 BDO LLP	External Audit Fee	£ 1,100.00	£ 800.00	£ 800.00	£ 900.00	-18.2%
11 Spectrum Futures	Internal Audit	£ 400.00	£ 415.00	£ 415.00	£ 450.00	12.5%
12 Stationery	Inks, paper etc	£ 1,000.00	£ 157.00	£ 500.00	£ 750.00	-25.0%
13 Legal Fees	Land Documents, New Offices	£ 1,000.00	£ -	£ -	£ 1,000.00	0.0%
14 I-Safe	Health and Safety Annual Support Fees	£ 4,200.00	£ 1,935.00	£ 2,500.00	£ 2,500.00	-40.5% Reduced support package
15 DSJTC	Website Hosting Fee and possible Dev/Support	£ 400.00	£ 628.00	£ 628.00	£ 420.00	5.0% This year includes one-off update of £250
16 Admin/Members	Training/Courses - members and officers	£ 1,500.00	£ 230.00	£ 1,000.00	£ 2,000.00	33.3% Increase due to possible new members training requirements
17 Konica Minolta	Printer Charges	£ 350.00	£ 261.00	£ 350.00	£ 375.00	7.1%
18 Sundry Expenditure	Miscellaneous	£ 1,500.00	£ 753.00	£ 1,500.00	£ 1,500.00	0.0%
19 Administration	CCTV Maintenance	£ 200.00	£ -	£ 200.00	£ 220.00	10.0%
20 Administration	CCTV Call Out	£ 150.00	£ -	£ 150.00	£ 150.00	0.0%
22 Computer Systems	Microshade office support system	£ 2,500.00	£ 1,181.00	£ 1,600.00	£ 2,500.00	0.0% Maintain budget level due to work likely to be required after election re members accounts
Office						
25 RMBC	Rates for 12 months - Ref 61037500640301N	£ 3,500.00	£ 3,142.00	£ 3,142.00	£ 3,300.00	-5.7% Allowance for RMBC rate increase
26 Heat and Light	12 months usage	£ 2,500.00	£ 118.00	£ -	£ 2,000.00	-20.0% Bills may have posted to other lines under Lyric
27 PWLB	Loan repayment including interest - Full Year's Costs	£ 16,176.22	£ 16,176.22	£ 16,176.22	£ 16,176.22	0.0% 2 payments per annum
28 Yorkshire Water	Water and Sewerage - 12 months costs	£ 1,250.00	£ 198.00	£ 500.00	£ 1,000.00	-20.0% Unclear if account operating properly since move
29 Alarm Maintenance	Servicing Alarm	£ 500.00	£ 330.00	£ 330.00	£ 500.00	0.0%
30 General Maintenance	Various supplies and services	£ 1,000.00	£ 4,341.00	£ 4,500.00	£ 1,000.00	0.0% One-off final payment to CD Potters (£3942) charged to this line but from reserv
		£ 51,976.22	£ 34,253.22	£ 46,931.22	£ 49,841.22	-4.1%
Vehicles						
31 Fuel	Monthly fuel cost	£ 2,000.00	£ 867.00	£ 1,300.00	£ 2,000.00	0.0% Mainatin budget level due to possible fuel price rises
32 Servicing/Repairs	Estimated cost	£ 2,500.00	£ 661.00	£ 2,500.00	£ 2,500.00	0.0% Minial repairs so far this year
33 Road Fund Licences	Cemetery Vehicle	£ 250.00	£ 260.00	£ 260.00	£ 275.00	10.0%
		£ 4,750.00	£ 1,788.00	£ 4,060.00	£ 4,775.00	0.5%
Grants						
34 Grants & Community Activities/Support	Based on applications at members discretion	£ 10,000.00	£ 5,548.00	£ 10,000.00	£ 10,000.00	0.0%
		£ 10,000.00	£ 5,548.00	£ 10,000.00	£ 10,000.00	0.0%
Lyric General - Exc Repairs						
35 RMBC	Theatre Licence	£ 200.00	£ -	£ -	£ 200.00	0.0%
36 KCM Recycling	Commercial Waste - Lyric Theatre	£ 1,650.00	£ 1,196.00	£ 1,196.00	£ 1,500.00	-9.1%
37 RMBC	Lyric Rates	£ 4,410.00	£ -	£ -	£ 4,500.00	2.0%
38 Water Plus	Lyric - Sewerage Annual Charge	£ 1,600.00	£ 786.00	£ 1,300.00	£ 1,600.00	0.0%
39 Assured Fire & Security	Fire Alarm Service - including call outs	£ 500.00	£ 296.00	£ 296.00	£ 500.00	0.0% 1 x service, 0 x call outs this year
40 Npower 4040	Lyric Electricity	£ 4,750.00	£ 1,930.00	£ 3,750.00	£ 4,500.00	-5.3% Larger invoices expected
41 Business Stream	Water - Lyric Theatre. Incl monthly charges	£ 600.00	£ 547.00	£ 750.00	£ 800.00	33.3%
42 PHS	Annual Duty of Care	£ 100.00	£ -	£ -	£ -	-100.0% Merged with line below
43 PHS	Annual Contract/annual duty of care	£ 1,600.00	£ 1,579.00	£ 1,579.00	£ 1,800.00	12.5%
44 British Gas	Lyric Heating	£ 3,750.00	£ 2,033.00	£ 3,500.00	£ 3,750.00	0.0%
Lyric	Equipment purchases/hire/repairs	£ -	£ -	£ -	£ 1,500.00	#DIV/0!
45 Lyric	Miscellaneous Supplies/Equipment Repairs	£ 4,000.00	£ 2,642.00	£ 4,500.00	£ 2,500.00	-37.5% Incl. one-off structural survey (E880), new fridge & ice maker (E950)
46 PRS	Music Licence	£ 460.00	£ 508.00	£ 508.00	£ 650.00	41.3% Combined PRL/PPL lines - now one licence
47 PPL	Music Licence	£ 920.00	£ -	£ -	£ -	-100.0%
48 Redcare	Alarm Monitoring	£ 550.00	£ -	£ -	£ 550.00	0.0% Annual fee due
49 AT Alarms	Annual Service of Alarm/CCTV	£ 600.00	£ 199.00	£ 500.00	£ 600.00	0.0% Retain budget level to cover call-outs
50 Lyric	Annual Electrical/Pat Testing	£ 850.00	£ 160.00	£ 850.00	£ 850.00	0.0%
51 Lyric	Annual Air Conditioning Service/Heating Service	£ 550.00	£ -	£ -	£ 550.00	0.0%
52 Lyric	Annual Boiler Service/Gas Check	£ 300.00	£ 330.00	£ 330.00	£ 350.00	16.7%
53 Lyric	Shutter Maintenance	£ 300.00	£ -	£ -	£ 300.00	0.0%
54 Lyric	Bar Stock Take	£ 360.00	£ 240.00	£ 320.00	£ 360.00	0.0%
55 Lyric	Annual service of cellar cooler	£ 150.00	£ -	£ -	£ 150.00	0.0%
56 Lyric	Operation of Lights - offset by additional income	£ 1,500.00	£ 625.00	£ 1,500.00	£ 1,500.00	0.0% Dependent on use
73 Lyric Theatre	Lyric events budget - with the aim of being self-financing	£ 2,000.00	£ 1,562.00	£ 2,000.00	£ 2,000.00	0.0% Move to Lyric?
		£ 31,700.00	£ 14,633.00	£ 22,879.00	£ 31,010.00	-2.2%
Lyric Bar						
102 Worldpay	Lyric Bar Purchases	£ 18,000.00	£ 12,867.00	£ 18,000.00	£ 18,000.00	0.0% Totally dependent on bar takings
	Card transaction fees	£ -	£ -	£ 500.00	£ 500.00	
	More bookings/sales = increased profit	£ 18,000.00	£ 12,867.00	£ 18,000.00	£ 18,500.00	2.8%
Cemetery						
57 KCM Recycling	Commercial Waste - Cemetery including skip hire	£ 2,600.00	£ 2,136.00	£ 2,500.00	£ 2,600.00	0.0%
58 RMBC	Cemetery Rates	£ 1,200.00	£ 1,259.00	£ 1,259.00	£ 1,300.00	8.3%
59 Water Plus	Sewerage Charges	£ 300.00	£ 175.00	£ 500.00	£ 500.00	66.7% Fees challenged and refund secured but unclear what future costs will be
60 Business Stream	Water Charges	£ 400.00	£ 33.00	£ 350.00	£ 400.00	0.0% Change of supplier and expecting 'catch-up' bills
61 Gravedigging	Cost of Graves	£ 10,400.00	£ 4,200.00	£ 5,600.00	£ 8,000.00	-23.1% Dependent on useage - £20 per dig increase in 2020. Green burials 2020?
62 Memorials	Memorial Plaques/Benches	£ 3,000.00	£ 3,458.00	£ 4,610.67	£ 5,000.00	66.7% Dependent on useage, offset by increased memorial income
63 Npower	Electricity	£ 1,300.00	£ 298.00	£ 600.00	£ 700.00	-46.2% Awaiting latest invoice, line appears to be over-budgeted
64 Bedding Plants	Plants and bedding	£ 3,350.00	£ 3,011.00	£ 3,100.00	£ 3,350.00	0.0%
Machinery	Repairs/servicing	£ -	£ -	£ -	£ 1,000.00	#DIV/0!
65 Miscellaneous	Supplies and Services including staff uniforms	£ 4,500.00	£ 2,494.00	£ 3,500.00	£ 3,500.00	-22.2%
66 Tree Pruning	Pruning/maintenance of cemetery trees	£ 1,000.00	£ -	£ -	£ 1,000.00	0.0%
70 Cemetery	Reinstatement of Graves	£ 500.00	£ -	£ 500.00	£ 500.00	0.0% Merge with 'Miscellaneous' above?
		£ 28,550.00	£ 17,064.00	£ 22,519.67	£ 27,850.00	-2.5%
Allotment						
67 Yorkshire Water	Water Charges	£ 1,100.00	£ 272.00	£ 362.67	£ 1,000.00	-9.1% Awaiting latest invoice
68 Miscellaneous	Supplies and Services - hedge cutting & rubbish removal	£ 700.00	£ 12.00	£ 700.00	£ 700.00	0.0% Hedge cut due
74 Scarsdale Allotment	Removal of Fly Tipping	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	0.0%
		£ 2,800.00	£ 284.00	£ 2,062.67	£ 2,700.00	-3.6%
Projects/General						
69 Contingency	Unforeseen Repairs etc	£ 4,500.00	£ 12,676.00	£ 15,000.00	£ 3,000.00	-33.3% £12k for car park re-surface to be covered from reserves.
71 Dinnington Area	Tree Survey/Pruning	£ 500.00	£ -	£ 500.00	£ 2,000.00	300.0% Tree survey required in 2020 - possible work to follow
72 Neighbourhood Plan	Costs of investigation and implementation	£ 3,000.00	£ 1,500.00	£ 2,500.00	£ -	-100.0% No requirement for 2020-21
75 Vehicle Replacement	Contribution to Vehicle Replacement Reserve	£ 3,000.00	£ -	£ 3,000.00	£ 3,000.00	0.0%
76 Environment	Car Park - Pot Holes and re-lining Reserve	£ 2,500.00	£ -	£ 2,500.00	£ 2,500.00	0.0% Reserve - addition of any surpluses until sufficient funds
77 Elections	Election reserve	£ 1,500.00	£ -	£ 1,500.00	£ 1,500.00	0.0%
New Projects:						
	Wifi for Lyric	£ 500.00	£ 175.00	£ 250.00		
	Catering Equipment	£ 2,500.00	£ 136.00	£ 2,500.00		
	Cemetery Admin Block Refurbishment	£ 5,000.00	£ 2,250.00	£ 5,000.00		Added to cemetery improvement reserve above - payment re green burial area 1
	Changing Rooms Refurbishment	£ 2,500.00	£ 1,185.00	£ 1,200.00		
	Downstairs sink in office	£ 1,000.00	£ 186.00	£ 500.00		
	Office flag pole	£ 200.00	£ 21.00	£ 21.00		
	Large event poppies	£ 150.00	£ 240.00	£ 240.00		
	Website upgrade				£ 1,250.00	

Cemetery Admin Block Refurbishment	£	5,000.00
History board for Coronation Park	£	2,000.00
Coronation Park path re-setting	£	2,000.00
Ceiling projector for Lyric	£	3,000.00
Cemetery street sign	£	1,000.00

Replacement hanging baskets	£	5,400.00
	£	26,850.00
	£	18,369.00
	£	34,711.00
	£	31,650.00

Replace existing, extend number of baskets in village, no additional cost in plants/compost due to smaller size
17.9%

Illuminations/Gala

82 Xmas Festival	Entertainments	£	700.00	£	-	£	700.00	£	700.00	0.0%
83 Xmas Festival	Banner/Posters/Flyers Printing & Media Adverts	£	300.00	£	197.00	£	300.00	£	300.00	0.0%
84 Xmas Festival	Tree	£	270.00	£	340.00	£	340.00	£	375.00	38.9%
85 Xmas Festival	Road Closure Stewards	£	90.00	£	-	£	90.00	£	100.00	11.1%
86 Xmas Festival	Traffic Regulation Order & Event Application	£	615.00	£	530.00	£	530.00	£	600.00	-2.4%
87 Illuminations	Electricity & Misc Supplies, installation and hire	£	1,150.00	£	1,753.00	£	-	£	1,800.00	56.5%
88 Xmas Festival	New Santa's Grotto	£	500.00	£	-	£	-	£	-	
89 Illuminations	Lights for Coronation Park	£	500.00	£	-	£	-	£	500.00	
90 Illuminations	Hire of illuminations	£	4,500.00	£	3,592.00	£	3,592.00	£	4,500.00	0.0%
91 Xmas Festival	Contributions and Collections	-£	250.00	-£	744.00	£	-	-£	500.00	100.0%
		£	8,375.00	£	5,668.00	£	5,552.00	£	8,375.00	0.0%

Wages

Environment	£	37,239.40	£	37,000.00	40,000.00		
Bar	£	8,712.50	£	6,000.00	7,000.00		
Hall	£	17,860.63	£	17,500.00	18,300.00		
Admin/General	£	34,670.63	£	33,000.00	34,000.00		
Lyric Manager	£	8,302.50	£	11,000.00	11,275.00		
Bar Manager	£	5,535.00	£	7,000.00	7,175.00		
Lyric Caretaker	£	2,889.22	£	2,000.00	2,500.00		
Pensions Contributions	£	2,677.75	£	4,600.00	7,000.00		
	£	117,887.62	£	-	£	118,100.00	127,250.00

Forecast 2.5% increase in wages plus final agreed increment
Dependent on bar use - reduced budget due to increased Bar Manager hours
Dependent on additional hours above 15 p/w - under-estimated 19/20
Dependent on bar use - under-estimated 19/20
Dependent on Lyric use
Total of employee and employer contributions - 19/20 budget was employer contributions only. Pension contributions now at full level of 8%

7.9%

Tax/NI

Tax and NI Deductions	£	22,772.04	£	22,500.00	23,808.16			
Total Deductions	£	22,772.04	£	-	£	22,500.00	£	23,808.16

4.6% Forecast general 2.5% wages increase plus adjustments as above

4.6%

Petty Cash

Miscellaneous Expenditure	£	1,000.00	£	86.00	£	500.00	£	500.00
TOTAL EXPENDITURE NET OF VAT	£	324,660.88	£	110,560.22	£	307,815.55	£	336,259.38

-50.0%

3.6%

INCOME

	Budget 2019/20	Income 2019/20	Forecast to March	Proposed 2020/21					
Precept	£	238,461.00	£	238,461.00	£	238,461.00	£	248,909.38	Required Precept to balance income and expenditure
	£	238,461.00	£	238,461.00	£	238,461.00	£	248,909.38	
General including Interest/Wayleave	£	350.00	£	1,231.00	£	1,500.00	£	1,500.00	Bank interest, tubz, wayleave
Anticipated recovery of events expenditure	£	2,000.00	£	1,770.00	£	2,000.00	£	2,000.00	Move to Lyric?
Rugby Club	£	3,000.00	£	2,250.00	£	3,000.00	£	3,000.00	
Grant	£	-	£	1,878.00	£	1,878.00	£	-	
General Income	£	5,350.00	£	7,129.00	£	8,378.00	£	6,500.00	Excludes VAT Refunds
Lyric General - Bookings									
Bookings Income	£	15,000.00	£	9,875.00	£	15,000.00	£	15,000.00	
	£	15,000.00	£	9,875.00	£	15,000.00	£	15,000.00	
Lyric Bar Takings									
Bar Takings	£	30,000.00	£	24,195.00	£	30,000.00	£	30,000.00	
	£	30,000.00	£	24,195.00	£	30,000.00	£	30,000.00	
Cemetery									
Cemetery	£	35,000.00	£	23,760.00	£	31,680.00	£	35,000.00	
	£	35,000.00	£	23,760.00	£	31,680.00	£	35,000.00	
Allotments									
	£	850.00	£	55.00	£	850.00	£	850.00	
	£	850.00	£	55.00	£	850.00	£	850.00	
TOTAL INCOME NET OF VAT	£	324,661.00	£	303,475.00	£	324,369.00	£	336,259.38	

Increase required at Maximum Budget/Precept 10,448.38

Percentage increase from 2019/20 4.38%

Increase delivered by increase in Council Tax Base at 1.75726% 4,190.38

Net increase required 6,258.00

Percentage increase from 2019/20 2.62%

	Per Annum	Per Week
Current Precept for a 'Band D' Property 2019/20	£ 101.31	£ 1.95
Proposed Precept Increase	£ 2.65	£ 0.05
Total Precept for 2020/21	£ 103.96	£ 2.00