

DINNINGTON ST. JOHN'S TOWN COUNCIL
2018/19 Precept

		<u>Additions</u>	<u>Deductions</u>	<u>Total to</u>	
	<u>Balances and Reserves as at 1/4/2018</u>	<u>2018/2019</u>	<u>2018/2019</u>	<u>31/03/2019</u>	
RESERVES	General Reserves	£ 159,588.72	£ -	£ -	£ 159,588.72
	Capital Reserves	£ -	£ -	£ -	£ -
	Vehicle/Plant Replacement Reserve	£ 28,000.00	£ 3,000.00	£ 15,000.00	£ 16,000.00 <i>Purchase new tractor</i>
	Election Reserve	£ 6,000.00	£ 1,500.00		£ 7,500.00
	Land Sale Costs Reserve Legal/Survey Fees	£ 5,000.00			£ 5,000.00
	Environment Reserve (Car park, pot holes & re lining)	£ 2,500.00	£ 2,500.00	£ -	£ 5,000.00
	War Memorial Reserve	£ 2,000.00	£ -	£ 0	£ 2,000.00
	Total Reserves of the Council	£ 203,088.72	£ 7,000.00	£ 15,000.00	£ 195,088.72

Proposed Precept 2018/19

<u>Expenditure</u>	<u>Budget Detail</u>	<u>Inc/Exp</u>	<u>Forecast to March</u>	<u>Proposed</u>	<u>% Increase</u>	<u>Comment</u>
	<u>For Year</u>	<u>To January</u>	<u>for 2018/19</u>	<u>Budget</u>	<u>/decrease</u>	
	<u>2018/19</u>	<u>2018/19</u>		<u>2019/20</u>		
General/Admin Expenses						
1 YLCA	Annual Membership	£ 1,000.00	£ 1,010.00	£ 1,010.00	£ 1,100.00	10.0%
2 SLCC	Membership Subs	£ 200.00	£ -	£ 200.00	£ 200.00	0.0%
3 Zurich Municipal Insurance	Annual Insurance for DSJTC/Lyric Theatre/Offices	£ 7,550.00	£ 7,687.19	£ 7,687.19	£ 7,950.00	5.3% <i>Increase in premium</i>
4 Chairs Allowance	Chairman's Allowance	£ 500.00	£ 219.99	£ 600.00	£ 600.00	20.0%
5 Iris SME Solutions	IRIS Payroll Annual Renewal - including payslips	£ 650.00	£ 531.47	£ 531.47	£ 650.00	0.0%
6 Co-op Bank	Sweep and Change Fees	£ 120.00	£ 170.96	£ 227.95	£ 250.00	108.3%
	BT	£ -	£ -	£ -	£ -	<i>Combined with BT Telephone</i>
8 British Telecom	Lyric Telephone	£ 1,100.00	£ 751.50	£ 1,002.00	£ 1,100.00	0.0% <i>Paying for extra phone line for lift & incl internet</i>
9 EE	Clerk/Staff Mobiles - including Cemetery	£ 850.00	£ 652.00	£ 869.34	£ 900.00	5.9%
10 BDO LLP	External Audit Fee	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,100.00	10.0%
11 C J Brown	Internal Audit	£ 400.00	£ 385.00	£ 385.00	£ 400.00	0.0%
12 Stationery	Inks, paper etc	£ 1,000.00	£ 528.90	£ 705.20	£ 1,000.00	0.0%
13 Legal Fees	Land Documents, New Offices	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	0.0%
14 I-Safe	Health and Safety Annual Support Fees	£ 4,200.00	£ 3,250.00	£ 3,250.00	£ 4,200.00	0.0%
15 DSJTC	Website Hosting Fee and possible Dev/Support	£ 350.00	£ 378.00	£ 378.00	£ 400.00	14.3%
16 Admin/Members	Training/Courses - members and officers	£ 1,500.00	£ 670.99	£ 1,500.00	£ 1,500.00	0.0%
17 Konica Minolta	Printer Charges	£ 250.00	£ 269.25	£ 359.01	£ 350.00	40.0%
18 Sundry Expenditure	Miscellaneous	£ 1,500.00	£ 1,280.99	£ 1,500.00	£ 1,500.00	0.0%
19 Administration	CCTV Maintenance	£ 200.00	£ 990.84	£ 200.00	£ 200.00	0.0%
20 Administration	CCTV Call Out	£ 150.00	£ -	£ 150.00	£ 150.00	0.0%
21 Council Meetings etc	Room Hire	£ 250.00	£ -	£ -	£ -	-100.0%
22 Computer Systems	Microshade office support system	£ 2,500.00	£ 1,614.95	£ 2,153.27	£ 2,500.00	0.0%
24 GDPR	Changes to Data Protection Regulation	£ 5,000.00	£ 49.25	£ 49.25	£ -	-100.0%

Additional Cost Re 64 Loughton Road

25 RMBC	Rates for 12 months - Ref 61037500640301N	£ 3,400.00	£ 3,054.67	£ 3,054.67	£ 3,500.00	2.9% <i>Allowance for RMBC rate increase</i>
26 Heat and Light	12 months usage	£ 2,500.00	£ -	£ 2,500.00	£ 2,500.00	0.0%
27 PWLB	Loan repayment including interest - Full Year's Costs	£ 16,176.22	£ 16,176.22	£ 16,176.22	£ 16,176.22	0.0% <i>2 payments per annum</i>
28 Yorkshire Water	Water and Sewerage - 12 months costs	£ 1,250.00	£ -	£ 1,250.00	£ 1,250.00	0.0%
29 Alarm Maintenance	Servicing Alarm	£ 500.00	£ -	£ 500.00	£ 500.00	0.0%
30 General Maintenance	Various supplies and services	£ 1,000.00	£ 16.44	£ 1,000.00	£ 1,000.00	0.0% <i>Estimated figure for servicing/maintenance</i>
		£ 56,096.22	£ 40,688.62	£ 49,238.56	£ 51,976.22	-7.3%

Vehicles

31 Fuel	Monthly fuel cost	£ 2,000.00	£ 1,058.97	£ 1,411.96	£ 2,000.00	0.0%
32 Servicing/Repairs	Estimated cost	£ 2,500.00	£ 257.50	£ 2,500.00	£ 2,500.00	0.0%
33 Road Fund Licences	Cemetery Vehicle	£ 250.00	£ 250.00	£ 250.00	£ 250.00	0.0%
		£ 4,750.00	£ 1,566.47	£ 4,161.96	£ 4,750.00	0.0%

Grants

34 Grants & Community Activities/Support	Based on applications at members discretion	£ 10,000.00	£ 3,167.19	£ 10,000.00	£ 10,000.00	0.0%
		£ 10,000.00	£ 3,167.19	£ 10,000.00	£ 10,000.00	0.0%

Lyric General - Exc Repairs

35 RMBC	Theatre Licence	£ 200.00	£ -	£ 200.00	£ 200.00	0.0%
36 KCM Recycling	Commercial Waste - Lyric Theatre	£ 1,500.00	£ 1,196.00	£ 1,594.67	£ 1,650.00	10.0%
37 RMBC	Lyric Rates	£ 4,200.00	£ -	£ 4,200.00	£ 4,410.00	5.0%
38 Water Plus	Lyric - Sewerage Annual Charge	£ 480.00	£ 1,148.45	£ 1,531.27	£ 1,600.00	233.3%
39 Assured Fire & Security	Fire Alarm Service - including call outs	£ 500.00	£ 852.40	£ 852.40	£ 500.00	0.0%
40 Npower 4040	Lyric Electricity	£ 4,750.00	£ 2,187.25	£ 4,250.00	£ 4,750.00	0.0%
41 Yorkshire Water	Water - Lyric Theatre. Incl monthly charges	£ 1,500.00	£ 439.42	£ 585.89	£ 600.00	-60.0%
42 PHS	Annual Duty of Care	£ 100.00	£ -	£ 100.00	£ 100.00	0.0%
43 PHS	Annual Contract	£ 1,500.00	£ 1,538.12	£ 1,538.12	£ 1,600.00	6.7%
44 British Gas	Lyric Heating	£ 3,750.00	£ 1,463.01	£ 3,500.00	£ 3,750.00	0.0%
45 Lyric	Miscellaneous Supplies/Equipment Repairs	£ 3,600.00	£ 2,749.15	£ 3,665.53	£ 4,000.00	11.1%
46 PRS	Music Licence	£ 460.00	£ -	£ 460.00	£ 460.00	0.0%
47 PPL	Music Licence	£ 920.00	£ -	£ 920.00	£ 920.00	0.0%
48 Redcare	Alarm Monitoring	£ 550.00	£ -	£ 550.00	£ 550.00	0.0%
49 AT Alarms	Annual Service of Alarm/CCTV	£ 600.00	£ -	£ 600.00	£ 600.00	0.0%
50 Lyric	Annual Electrical/Pat Testing	£ 850.00	£ -	£ 850.00	£ 850.00	0.0%
51 Lyric	Annual Air Conditioning Service/Heating Service	£ 550.00	£ 281.00	£ 281.00	£ 550.00	0.0%
52 Lyric	Annual Boiler Service/Gas Check	£ 300.00	£ -	£ 300.00	£ 300.00	0.0%
53 Lyric	Shutter Maintenance	£ 300.00	£ 330.00	£ 330.00	£ 300.00	0.0%
54 Lyric	Bar Stock Take	£ 360.00	£ 320.00	£ 320.00	£ 360.00	0.0%
55 Lyric	Annual service of cellar cooler	£ 150.00	£ -	£ 150.00	£ 150.00	0.0%
56 Lyric	Operation of Lights - offset by additional income	£ 1,100.00	£ 950.00	£ 950.00	£ 1,500.00	36.4%
		£ 28,220.00	£ 13,454.80	£ 27,728.88	£ 29,700.00	5.2%

Lyric Bar

102	Lyric Bar Purchases	£ 18,000.00	£ 10,090.23	£ 15,000.00	£ 18,000.00	0.0% <i>Totally dependent on bar takings</i>
	More bookings/sales = increased profit	£ 18,000.00	£ 10,090.23	£ 15,000.00	£ 18,000.00	0.0%

Cemetery

57 KCM Recycling	Commercial Waste - Cemetery including skip hire	£ 2,600.00	£ 1,612.67	£ 2,150.23	£ 2,600.00	0.0%
58 RMBC	Cemetery Rates	£ 1,051.00	£ 1,119.22	£ 1,119.22	£ 1,200.00	14.2%
59 Water Plus	Sewerage Charges	£ 280.00	£ 2,127.75	£ 2,837.00	£ 300.00	7.1%
60 Yorkshire Water	Water Charges	£ 400.00	£ 196.96	£ 262.61	£ 400.00	0.0%
61 Gravedigging	Cost of Graves	£ 10,400.00	£ 5,740.00	£ 7,653.33	£ 10,400.00	0.0%
62 Memorials	Memorial Plaques/Benches	£ 3,000.00	£ 2,253.35	£ 3,004.47	£ 3,000.00	0.0%
63 Npower	Electricity	£ 1,300.00	£ 500.21	£ 1,200.00	£ 1,300.00	0.0%
64 Bedding Plants	Plants and bedding	£ 3,350.00	£ 2,780.00	£ 2,780.00	£ 3,350.00	0.0%
65 Miscellaneous	Supplies and Services including staff uniforms	£ 4,250.00	£ 5,112.28	£ 5,112.28	£ 4,500.00	5.9%
66 Tree Pruning	Pruning/maintenance of cemetery trees	£ 1,000.00	£ 1,640.00	£ 1,640.00	£ 1,000.00	0.0%
		£ 27,631.00	£ 23,082.44	£ 27,759.14	£ 28,050.00	1.5%

Allotment

67 Yorkshire Water	Water Charges	£ 1,100.00	£ 755.87	£ 1,007.83	£ 1,100.00	0.0%
68 Miscellaneous	Supplies and Services - hedge cutting & rubbish removal	£ 700.00	£ -	£ 700.00	£ 700.00	0.0%
		£ 1,800.00	£ 755.87	£ 1,707.83	£ 1,800.00	0.0%

Projects/General

69 Lyric and other areas	Miscellaneous Repairs etc	£ 4,500.00	£ 6,611.55	£ 6,611.55	£ 4,500.00	0.0% <i>Boiler repairs £1,380. Benches £2,053 - pending grant to off-set cost.</i>
70 Cemetery	Reinstatement of Graves	£ 500.00	£ -	£ 500.00	£ 500.00	0.0% <i>rolling programme</i>
71 Dinnington Area	Tree Survey/Pruning	£ 500.00	£ -	£ 500.00	£ 500.00	
72 Neighbourhood Plan	Costs of investigation and implementation	£ 5,000.00	£ 6,620.38	£ 6,620.38	£ 3,000.00	-40.0%
73 Lyric Theatre	Lyric events budget - with the aim of being self-financing	£ 2,000.00	£ 2,056.29	£ 2,056.29	£ 2,000.00	0.0%
74 Scarsdale Allotment	Removal of Fly Tipping	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	0.0% <i>rolling programme</i>
75 Vehicle Replacement	Contribution to Vehicle Replacement Reserve	£ 3,000.00	£ -	£ 3,000.00	£ 3,000.00	0.0%
76 Environment	Car Park - Pot Holes and re-lining Reserve	£ 2,500.00	£ -	£ 2,500.00	£ 2,500.00	0.0% <i>Reserve - addition of any surpluses until sufficient funds</i>
77 Reserves	Election reserve	£ 1,500.00	£ -	£ 1,500.00	£ 1,500.00	0.0%
78 War Memorial	Fence and gates to war memorial	£ 2,500.00	£ 786.28	£ 786.28	£ -	-100.0%
79 War Memorial	Lamp Post Poppies X 30	£ 300.00	£ 90.00	£ 90.00	£ -	-100.0%

80	Environment	Re-Surface Passage Way	£ 5,000.00	£ -	£ 5,000.00	£ -	-100.0%
81	Lyric Theatre	Lyric Refurbishment Projctcts	£ 7,000.00	£ 6,357.00	£ 7,000.00	£ -	-100.0%
New Projects:							
		Wifi for lyric				£ 500.00	
		Catering Equipment				£ 2,500.00	
		Cemetery Admin Block Refurbishment				£ 5,000.00	
		Changing Rooms Refurbishment				£ 2,500.00	
		Downstairs sink in office				£ 1,000.00	
		Office flag pole				£ 200.00	
		Large event poppies				£ 150.00	
			£ 35,300.00	£ 22,521.50	£ 37,164.50	£ 30,350.00	-14.0%

New projects total = £11850

illuminations/Gala

82	Xmas Festival	Entertainments	£ 700.00	£ 383.27	£ 383.27	£ 700.00	0.0%
83	Xmas Festival	Banner/Posters/Flyers Printing & Media Adverts	£ 300.00	£ 424.80	£ 424.80	£ 300.00	0.0%
84	Xmas Festival	Tree	£ 270.00	£ 270.00	£ 270.00	£ 270.00	0.0%
85	Xmas Festival	Road Closure Stewards	£ 90.00	£ 300.00	£ 300.00	£ 90.00	0.0%
86	Xmas Festival	Traffic Regulation Order & Event Application	£ 615.00	£ 400.00	£ 400.00	£ 615.00	0.0%
87	illuminations	Electricity & Misc Supplies, installation and hire	£ 1,150.00	£ -	£ 1,000.00	£ 1,150.00	0.0%
88	Xmas Festival	New Santa's Grotto	£ 500.00	£ -	£ -	£ 500.00	0.0%
89	illuminations	Lights for Coronation Park	£ 500.00	£ -	£ 500.00	£ 500.00	0.0%
90	illuminations	Hire of illuminations	£ 4,500.00	£ 4,476.68	£ 4,476.68	£ 4,500.00	0.0%
91	Xmas Festival	Contributions and Collections	£ 250.00	£ -	£ 250.00	£ 250.00	0.0%
			£ 8,375.00	£ 6,254.75	£ 7,504.75	£ 8,375.00	0.0%

Wages

All staff incl pension contributions	£ 114,077.88	£ 96,779.31	£ 129,039.08	£ 117,887.62	3.3%	Forecast 2% increase in wages, pension contribution increases required by law
	£ 114,077.88	£ 96,779.31	£ 129,039.08	£ 117,887.62	3.3%	

Tax/NI

Tax and NI Deductions	£ 21,781.00	£ 17,639.43	£ 23,519.24	£ 22,772.04	4.5%	Forecast 2% wages increase as above
Total Deductions	£ 21,781.00	£ 17,639.43	£ 23,519.24	£ 22,772.04	4.5%	

Petty Cash

Miscellaneous Expenditure	£ 1,000.00	£ 332.55	£ 1,000.00	£ 1,000.00	0.0%
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TOTAL EXPENDITURE NET OF VAT

	£ 327,031.10	£ 236,333.16	£ 333,823.94	£ 324,660.88	-0.7%
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INCOME

	Budget 2018/19	Income 2018/19	Forecast to March	Proposed 2019/2020	
Precept	£ 224,531.35	£ 224,531.00	£ 224,531.00	£ 238,460.88	Required Precept to balance income and expenditure
	£ 224,531.35	£ 224,531.00	£ 224,531.00	£ 238,460.88	

General including Interest/Wayleave	£ 350.00	£ 2,588.50	£ 350.00	£ 350.00
Anticipated recovery of events expenditure	£ 2,000.00	£ 928.44	£ 1,237.92	£ 2,000.00
Rugby Club	£ 3,000.00	£ 1,500.00	£ 3,000.00	£ 3,000.00
Grant	£ -	£ 7,638.00	£ -	£ -

General Income	£ 5,350.00	£ 12,654.94	£ 4,587.92	£ 5,350.00
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Lyric General - Bookings

Bookings Income	£ 15,500.00	£ 16,248.00	£ 15,000.00	£ 15,000.00
	£ 15,500.00	£ 16,248.00	£ 15,000.00	£ 15,000.00

Lyric Bar Takings

Bar Takings	£ 36,000.00	£ 25,802.02	£ 34,402.69	£ 30,000.00
	£ 36,000.00	£ 25,802.02	£ 34,402.69	£ 30,000.00

Cemetery

Cemetery	£ 40,000.00	£ 31,500.00	£ 42,000.00	£ 35,000.00
	£ 40,000.00	£ 31,500.00	£ 42,000.00	£ 35,000.00

Allotments

	£ 850.00	£ 184.00	£ 850.00	£ 850.00
	£ 850.00	£ 184.00	£ 850.00	£ 850.00

TOTAL INCOME NET OF VAT

	£ 322,231.35	£ 310,919.96	£ 321,371.61	£ 324,660.88
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Increase required at Maximum Budget/Precept				13,929.53
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Percentage increase from 2018/19				6.2%
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Increase delivered by increase in Council Tax Base at 1.73458%				3,894.67
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Net increase required				10,034.86
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Percentage increase from 2018/19				4.47%
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Per Annum Per Week

Current Precept for a 'Band D' Property 2019/20	£ 97.05	£ 1.87
Proposed Precept Increase	£ 4.34	£ 0.08
Total Precept for 2019/20	£ 101.39	£ 1.95