

DINNINGTON ST. JOHN'S TOWN COUNCIL

Minutes of the Town Council Meeting Held on Monday 9th December 2019 The Lyric, Laughton Road, Dinnington

Present: Cllrs D Smith (Chair), D Adams (Vice Chair), G Cruickshanks, P Davies, J Hart, B Lewis, W Loftus, A Milner, P Russell, S Scott, J Simmonds, P Smith

4 members of the public attended

In attendance: A Evans (Clerk), L Warne (Asst Clerk)

- 126/19** To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise. - None
- 127/19** To note apologies for absence. - Apologies and reasons for absence received from Cllrs Boughton, Clarke and Mugglestone.
Following a discussion between all Members, Cllrs Loftus and Hart Proposed and Seconded that Cllr Boughton's apologies not be accepted. Vote: 8 For, 1 Against, 3 Abstained.
Cllr Boughton to be informed of the decision. Cllr Boughton's continued absence now meant a casual vacancy would arise on the council – Clerk to inform RMBC and advise on next steps
- 128/19** To record any Declarations of Interest. – Cllr Loftus – Item 134/19(A)
- 129/19** To consider any matters which should be dealt with in open, or confidential session (items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960. - None
- 130/19** Monthly Accounts Schedule and relevant Budget Update Information:
- (A) To approve the Monthly Accounts for November 2019
**Cllrs Simmonds and P Smith Proposed and Seconded that the accounts be approved
Vote: 11 For, 1 Against**
- (B) To approve a bank reconciliation
**Cllrs Loftus and Russell Proposed and Seconded that the bank reconciliation be approved
Vote: 11 For, 1 Abstained**

PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	Net	VAT	Total
			Wages incl PAYE		10688.96		10688.96
			Pension Contributions		401.33		401.33
454	Sundry Expenditure	09/10/2019	Adobe	Adobe	21.14	0.00	21.14
468	Petty Cash	15/10/2019	Milk etc. for TC meeting	Staff	1.09	0.00	1.09
461	Grants & Community Activities/Support	15/10/2019	Donation	Dinnington Salvation Army	580.00	0.00	580.00
462	Vehicle Fuel	15/10/2019	Fuel	HM Wainwright	113.91	22.78	136.69
463	Xmas Festival - Electricity, Misc Supplies	15/10/2019	Electricity supply	NPower	43.94	2.20	46.14
464	Lyric Bar Purchases	15/10/2019	Bar supplies	HB Clark	-9.99	-2.00	-11.99
465	Lyric Bar Purchases	15/10/2019	Bar supplies	HB Clark	226.98	45.40	272.38
466	Cemetery - Misc Supplies incl staff uniform	15/10/2019	Cemetery supplies	Rackfords	7.53	1.51	9.04
467	Project - Lyric Wifi	15/10/2019	Lyric wifi	Plusnet	23.50	4.70	28.20
469	Sundry Expenditure	15/10/2019	Defibrillator pads	WEL Medical	67.85	13.57	81.42
470	Mobile Phones	16/10/2019	Mobile phone charges	EE	73.92	14.78	88.70
471	Printer Charges	16/10/2019	Printer charges	Konica Minolta	74.68	14.94	89.62
472	Project - Downstairs Office Sink	17/10/2019	Kitchen eqpt for office	B&Q	185.84	37.16	223.00
479	Lyric Bar Purchases	22/10/2019	Bar supplies	HB Clark	679.07	135.81	814.88
480	Lyric Bar Purchases	22/10/2019	Bar supplies	HB Clark	385.15	77.03	462.18
481	Neighbourhood Plan	22/10/2019	Neighbourhood Plan Consultancy	Andrew Towleron Associates	350.00	70.00	420.00
482	Bank fees	23/10/2019	Commission	Co-op Bank	9.92	0.00	9.92
483	Sundry Expenditure	23/10/2019	Travel claim	Staff	7.20	0.00	7.20
488	Xmas Festival - Advertising/Promotion	30/10/2019	Leaflet printing	Rotherprint	197.00	22.60	219.60
489	Xmas Festival - Traffic Order/Event Application	30/10/2019	Xmas market licence	RMBC	130.00	0.00	130.00
490	Chair's Allowance	30/10/2019	Chair's Allowance	Chair	50.00	0.00	50.00
491	Cemetery - Misc Supplies incl staff uniform	31/10/2019	Cemetery supplies	Rackfords	10.76	2.15	12.91
505	Grants & Community Activities/Support	05/11/2019	Donation	Royal British Legion	300.00	0.00	300.00
507	Grave Digging	05/11/2019	Gravedigging	M&C Elliott	560.00	0.00	560.00
508	Lyric Bar Purchases	05/11/2019	Bar supplies	HB Clark	532.69	106.54	639.23
509	Cemetery - Misc Supplies incl staff uniform	05/11/2019	Cemetery supplies	Torne Valley	81.24	16.25	97.49
510	Microshade	05/11/2019	Monthly hosting fee	Microshade	131.25	26.25	157.50
511	Lyric Bar Purchases	05/11/2019	Card transaction fees	Worldpay	23.97	4.00	27.97
506	Petty Cash	05/11/2019	Glue	Staff	2.88	0.57	3.45
515	Project - Catering Equipment	06/11/2019	Lyric supplies	Councillor	3.00	0.00	3.00
512	Cemetery - Misc Supplies incl staff uniform	06/11/2019	Snow plough brackets	R Ekin Fabrications	300.00	60.00	360.00
513	Cemetery - Misc Supplies incl staff uniform	06/11/2019	Snow plough brackets	R Ekin Fabrications	0.00	0.00	0.00
514	Lyric and Other Areas - Miscellaneous Repairs	06/11/2019	Electrical work	Contact Electrical	40.00	0.00	40.00
516	PWLB - Office Loan	07/11/2019	Loan payment	PWLB	8,088.11	0.00	8,088.11
			Total		24,382.92	676.24	25,059.16

**Dinnaton St John's Town Council
RECEIPTS LIST**

Voucher	Code	Date	Description	Supplier	Net	VAT	Total
186	Lyric Bar Income	09/10/2019	Bar receipts	Worldpay	2.42	0.48	2.90
187	Lyric Bar Income	09/10/2019	Bar receipts	Bar income	209.17	41.83	251.00
188	Lyric Bar Income	10/10/2019	Bar receipts	Worldpay	34.58	6.92	41.50
189	Lyric Bar Income	10/10/2019	Bar receipts	Bar income	272.00	54.40	326.40
190	Xmas Festival - Contributions and Collections	15/10/2019	Stall hire	T Cunningham	15.00	0.00	15.00
191	Lyric Bar Income	15/10/2019	Bar receipts	Worldpay	34.92	6.98	41.90
192	Lyric Bar Income	15/10/2019	Bar receipts	Bar income	230.50	46.10	276.60
193	Lyric Bar Income	15/10/2019	Bar receipts	Worldpay	39.33	7.87	47.20
194	Lyric Bar Income	15/10/2019	Bar receipts	Bar income	429.75	85.95	515.70
195	Lyric Bar Income	15/10/2019	Bar receipts	Worldpay	87.17	17.43	104.60
196	Lyric Bar Income	15/10/2019	Bar receipts	Bar income	553.33	110.67	664.00
197	Cemetery Income	15/10/2019	Burial fee	Butcher & Son Ltd	550.00	0.00	550.00
198	Cemetery Income	15/10/2019	Burial fee	Butcher & Son Ltd	140.00	0.00	140.00
199	Cemetery Income	15/10/2019	Memorial fee	Beecroft Memorials	140.00	0.00	140.00
200	Cemetery Income	15/10/2019	Memorial fee	Beecroft Memorials	140.00	0.00	140.00
201	Cemetery Income	15/10/2019	Memorial fee	Funeral Services Ltd	40.00	0.00	40.00
202	Cemetery Income	15/10/2019	Memorial fee	Thorne Memorial Works	120.00	0.00	120.00
203	Bookings Income	15/10/2019	Lyric Hire	D Hubbuck	50.00	0.00	50.00
204	VAT	16/10/2019	VAT refund	HMRC	2,340.57	0.00	2,340.57
206	Lyric Bar Income	19/10/2019	Bar receipts	Bar income	986.25	197.25	1,183.50
205	Lyric Bar Income	22/10/2019	Bar receipts	Worldpay	19.17	3.83	23.00
207	Xmas Festival - Contributions and Collections	22/10/2019	Stall hire	J Oldfield	15.00	0.00	15.00
208	Genral Income (incl. interest, wayleave)	22/10/2019	Rostra purchase	St Augustine's School	350.00	0.00	350.00
209	Bookings Income	30/10/2019	Lyric Hire	D Sargent	100.00	0.00	100.00
210	Bookings Income	30/10/2019	Lyric Hire	Bluebell Wood	96.00	0.00	96.00
211	Bookings Income	30/10/2019	Lyric Hire	V Kay	50.00	0.00	50.00
223	Bookings Income	01/11/2019	Lyric Hire	Laffin Boi Productions	50.00	0.00	50.00
224	Bookings Income	01/11/2019	Lyric Hire	PKA Kickboxing	80.00	0.00	80.00
225	General Income (incl. interest, wayleave)	01/11/2019	Ground rent	Dinnington Rugby Club	250.00	0.00	250.00
212	Bookings Income	05/11/2019	Lyric Hire	Art Club	360.00	0.00	360.00
213	Bookings Income	05/11/2019	Lyric Hire	K Gibson	50.00	0.00	50.00
214	Bookings Income	05/11/2019	Lyric Hire	Nic Palmer	20.00	0.00	20.00
215	Bookings Income	05/11/2019	Lyric Hire	Dinnington Operatic Society	1,324.00	0.00	1,324.00
216	Lyric Bar Income	05/11/2019	Bar receipts	Worldpay	2.83	0.57	3.40
217	Lyric Bar Income	05/11/2019	Bar receipts	Bar income	162.42	32.48	194.90
218	Lyric Bar Income	05/11/2019	Bar receipts	Worldpay	10.25	2.05	12.30
219	Lyric Bar Income	05/11/2019	Bar receipts	Bar income	543.83	108.77	652.60
220	Lyric Bar Income	05/11/2019	Bar receipts	Worldpay	20.83	4.17	25.00
221	Lyric Bar Income	05/11/2019	Bar receipts	Bar income	243.33	48.67	292.00
222	Bookings Income	05/11/2019	Lyric Hire	H Kennedy	50.00	0.00	50.00
226	Bookings Income	06/11/2019	Lyric Hire	Ticketsource	40.00	0.00	40.00
			Total		10,252.65	776.42	11,029.07

TOTAL NET EXPENDITURE (+) AND INCOME (-)

14,030.09

131/19 To approve the minutes of the meetings of the Council held on:

(A) 11th November 2019

A couple of minor amendments were required.

Following the amendments, Cllrs Milner and P Smith Proposed and Seconded that the Minutes be approved. Vote 11 For, 1 Abstained.

132/19 To consider any matters raised in the Public Session. - None

133/19 To consider/approve the following planning applications:

(A) New planning applications

Planning Reference	Details	Consultation End Date
RB2019/1653	Erection of detached outbuilding 78 Church Lane Dinnington	18/11/10 Already granted conditionally by RMBC
RB2019/1680	Application to vary Condition 02 (approved drawings) imposed by RB2018/0313 land at Caxton Way Dinnington	18/11/10
RB2019/1681	Demolition of detached garage and erection of detached garage/outbuilding 57 Manor Road Dinnington	19/11/10
RB2019/1754	Change of Use of first and second floors to 2 No. apartments (Class C3) and ground floor to estate agent (Class A2) and associated works at 55-57 Laughton Road	09/12/19

There were no neighbour objections and Members also did not have any objections to any of the above applications.

Planning Ref RB2019/1599 – Redevelopment of land at 9 Laughton Road, was received after the Agenda was provided to Members. Members agreed they had concerns about the amount of traffic the development would cause on an already narrow, one-way road, along with access/egress to the new development for emergency/delivery vehicles. The Clerk was asked to write a letter on behalf of all Members, to raise concerns about traffic problems.

134/19 Booking Concessions and Donations:

(A) To confirm a donation to the Royal British Legion for Remembrance Day
Cllrs Milner and Adams Proposed and Seconded a donation of £300. Vote: Unanimous

135/19 For Members consideration and decisions:

(A) To agree Lyric hire fees for 2020

The Events Manager had recommended that Lyric hire fees for 2020 remained the same as in 2019. Bookings had increased from last year, therefore keeping fees competitive would encourage further growth in bookings.

Cllrs Russell and Loftus Proposed and Seconded that 2020 hire fees remained the same as 2019. Vote: Unanimous

(B) To agree an updated Disciplinary and Grievance Policy

Members approved the updated policy subject to minor changes being implemented.

(C) To discuss RMBC's Parking Services offer

Members agreed that DSJTC had not experienced parking problems in their car park and were concerned that if visitors using the car park were challenged by Parking Services, it may affect visitors coming to Dinnington to shop.

Members therefore agreed to decline the offer from RMBC's Parking Services

(D) To decide on participation in RMBC's Winter Partnership Scheme

Members agreed that DSJTC continue to be part of the Scheme

136/19 Park Avenue Cemetery/Lyric Theatre/Allotments/Land:

(A) Nil

137/19 Dinnington Town Council Grants:

- (A) Nil

138/19 General Matters:

- (A) Neighbourhood Plan update (Chair)

The Consultation finishes on 20th December 2019 after which it would go to an independent inspector chosen by the Neighbourhood Plan Working Group. Following any required amendments to the plan, it would then go to the Public Referendum no later than February 2020

- (B) Where We Live Group Update – no meeting, so no update

- (C) Community Club update

The Assistant Clerk was to arrange another Volunteers meeting after the Christmas/New Year holidays to encourage volunteers to organise for themselves more Community Club events. There have been numerous benefits as a result of the Community Club, including helping to combat loneliness within the Community, recognition of the role of DSJTC within the community and members of the community getting to know individual DSJTC Councillors.

- (D) To discuss the 'running list' of outstanding items

Members were updated by the Clerk on all items. Councillor emails to be reviewed after the election next year. The Lyric wedding licence to be discussed as part of the precept meeting.

- (E) Report/update on flooding issues

RMBC admitted their Emergency Plan did not work during the flooding and that they failed to adequately support those affected. Members agreed the major failings of RMBC were a lack of communication, not working with DSJTC and slowness to respond to the situation. RMBC suggested DSJTC submit a report on our experiences of that failure, so RMBC can improve their emergency plan. Cllr D Smith (Chair) recommended that DSJTC had their own sand and sand bag storage container for future emergency use.

- (F) Update on Miners' Memorial unveiling (Cllr P Smith)

Cllr P Smith updated Members on the success of the event, including the amount of people who attended the event and the pride experienced during the unveiling. Also the amount of thanks they had received not only for the Miners' Memorial, but for improvements to Coronation Park. Names were continuing to come in for inclusion on the wall and it was hoped the Memorial would bring more visitors to Dinnington. Cllr P Smith thanked DSJTC for their support.

- (G) To discuss and decide on possible participation in Yorkshire Day 2020

Members agreed it would be good for DSJTC to be part of the celebrations and various ideas were to be investigated, including what grants were available and to check what else would be happening in the area.

Date and time of next meetings:

- (A) 13th January 2020 at **7:00pm** at **The Lyric, Laughton Road**, Dinnington

D SMITH
Chair
Dinnington St John's Town Council

Date: