

# DINNINGTON ST. JOHN'S TOWN COUNCIL

## Minutes of the Town Council Meeting Held on Monday 8<sup>th</sup> July 2019 The Lyric, Laughton Road, Dinnington

**Present:** Cllrs D Smith (Chair), D Adams (Vice Chair), G Cruickshanks, J Hart, W Loftus, A Milner, R Mugglestone, P Russell, S Scott, J Simmonds, P Smith

**3 members of the public attended**

**In attendance:** A Evans (Clerk), L Warne (Asst Clerk)

**71/19** Cllr Lelliott and Cllr Hoddinott – from Rotherham Metropolitan Borough Council (RMBC) Highways

Cllr Lelliott attended with Andrew Butler from RMBC, but Cllr Hoddinott did not attend

**72/19** To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise, followed by the

A parishioner directed his question to Cllr Lelliott of RMBC and asked why many roads and pavements in Dinnington, particularly Laughton Road, were in a bad state of repair. Cllr Lelliott responded by agreeing to find out which roads in Dinnington were on the programme to be resurfaced.

Another member of the public requested an update on when the missing information board at the Saxon Cross in Falcon Square would be replaced. Cllr D Smith (Chair) advised that Steve Lavin's office at RMBC were dealing with this, but that DSJTC would chase this.

Another parishioner commented that the bad state of many roads was due to HGV's using roads that were unsuitable for HGVs. He had contacted HGV companies, some of which had agreed change the routes their lorries were taking. However this alone would not solve the problem. He asked if RMBC would put up larger and more visible signage to prevent HGV's from driving on unsuitable roads.

Andrew Butler advised that RMBC were looking to put up more signage, but this also required the cooperation of Bassetlaw Council for continuity of signage.

Cllr D Smith thanked the member of the public for the work he had done in this respect and asked Cllr Lelliott to keep DSJTC informed of progress and to advise who DSJTC can contact within RMBC for information.

**73/19** To note apologies for absence - Apologies received from Cllrs Davies and Clarke – Accepted. Cllrs Boughton and Lewis absent with no apologies.

**74/19** To record any Declarations of Interest - Cllr Scott - Item 82/19(C) (non-pecuniary interest)

**75/19** To consider any matters which should be dealt with in open, or confidential session (items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960.  
- Agreed that Item 82/19(B)ii be taken to private session

**76/19** Monthly Accounts Schedule and relevant Budget Update Information:

- (A) To approve the Monthly Accounts for June 2019 – Members approved the Accounts
- (B) To approve a bank reconciliation – Members approved the bank reconciliation
- (C) To receive a budget update report – The Clerk explained the budget report to Members and provided an assessment of the first quarter.

**Dinnington St John's Town Council**  
**PAYMENTS LIST 06/06/19-03/07/19**

Code	Date	Description	Supplier	Net	VAT	Total
Wages incl PAYE				10626.73		10626.73
Pension Contributions			B&CE	293.54		293.54
Cemetery - Misc Supp	06/06/2019	Cemetery supplies	Ryton DIY	292.91	0.00	292.91
Lyric Events Budget	10/06/2019	Lyric Event	The Hummingbirds	475.00	0.00	475.00
Health & Safety Supp	10/06/2019	H&S Consultancy	I-Safe	325.00	65.00	390.00
Lyric Bar Purchases	10/06/2019	Bar supplies	HB Clark	831.91	166.38	998.29
Lyric Gas	10/06/2019	Gas supply	British Gas	976.32	195.26	1,171.58
Lyric Bar Purchases	10/06/2019	Card transaction fees	Worldpay	23.61	4.00	27.61
Lyric Bar Purchases	10/06/2019	Bar supplies	HB Clark	-48.08	-9.62	-57.70
IRIS Payroll	10/06/2019	Monthly auto enrolment	IRIS	12.32	2.46	14.78
Grants & Community	10/06/2019	Community club support	Lynne Warne	18.92	3.78	22.70
Lyric and Other Area	11/06/2019	Lyric repairs	G&E Affordable Kitc	75.00	0.00	75.00
Telephone/Internet	11/06/2019	Telephone, broadband	BT	258.90	51.78	310.68
Cemetery - Misc Supp	11/06/2019	Cemetery supplies	Torne Valley	109.63	8.33	117.96
Project - Changing R	12/06/2019	Lyric repairs	Crown Paints	60.26	12.05	72.31
Lyric and Other Area	13/06/2019	Lyric repairs	NKH Construction	250.00	0.00	250.00
Member/Staff Trainin	13/06/2019	Staff training	YLCA	115.00	0.00	115.00
Lyric Waste Water/se	18/06/2019	Water Drainage	Water Plus	194.81	0.00	194.81
Project - Changing R	18/06/2019	Carpet tiles	Aizlewoods	720.00	144.00	864.00
Lyric Bar Purchases	18/06/2019	Bar supplies	HB Clark	203.68	40.74	244.42
Project - Lyric Wifi	18/06/2019	Lyric wifi	Plusnet	5.50	1.10	6.60
Sundry Expenditure	18/06/2019	Petty cash top-up	Alistair Evans	100.00	0.00	100.00
Lyric Bar Purchases	18/06/2019	Bar petty cash	Bar petty cash	49.88	0.00	49.88
Project - Changing R	19/06/2019	Carpet tape, blades	Ellen Stanger	27.44	5.49	32.93
Grants & Community	19/06/2019	Sound desk etc. for Lyric	Full Volume	3,440.30	688.06	4,128.36
Mobile Phones	20/06/2019	Mobile phone charges	EE	74.22	14.84	89.06
Lyric Electricity	24/06/2019	Electricity supply	NPower	387.87	77.57	465.44
Lyric Water	24/06/2019	Water supply	Yorkshire Water	306.37	0.00	306.37
Lyric Bar Purchases	25/06/2019	Bar supplies	HB Clark	338.73	67.75	406.48
Sundry Expenditure	25/06/2019	Expenses claim	Alistair Evans	11.35	0.00	11.35
Bank fees	25/06/2019	Commission	Co-op Bank	49.20	0.00	49.20
Cemetery Electricity	25/06/2019	Electricity supply	NPower	30.59	1.53	32.12
Cemetery - Misc Supp	25/06/2019	Cemetery supplies	Torne Valley	25.81	5.16	30.97
Project - Changing R	01/07/2019	Lyric repairs	Rackfords	59.03	11.80	70.83
Legal Fees	01/07/2019	Legal fees	Ilett & Clark	350.00	70.00	420.00
Lyric - Operation of L	01/07/2019	Lyric lighting/AV	Emma Briggs	50.00	0.00	50.00
			<b>Tot</b>	<b>21,121.75</b>	<b>1,627.46</b>	<b>22,749.21</b>

**Dinnington St John's Town Council**  
**RECEIPTS LIST 06/06/19-03/07/19**

Code	Date	Description	Supplier	Net	VAT	Total
Lyric Bar Income	06/06/2019	Bar receipts	Bar income	74.83	14.97	89.80
Recovery of Events f	07/06/2019	Lyric Event	D Day ticket income	20.00	0.00	20.00
Lyric Bar Income	08/06/2019	Bar receipts	Bar income	9.00	1.80	10.80
Lyric Bar Income	08/06/2019	Bar receipts	Bar income	804.25	160.85	965.10
Bookings Income	10/06/2019	Lyric Hire	S Smedley	50.00	0.00	50.00
Recovery of Events f	11/06/2019	Lyric Event	D Day ticket income	952.00	0.00	952.00
Recovery of Events f	11/06/2019	Lyric Event	D Day ticket income	40.00	0.00	40.00
Recovery of Events f	12/06/2019	Lyric Event	Ticketsource	190.00	0.00	190.00
Lyric Bar Income	16/06/2019	Bar receipts	Bar income	310.00	62.00	372.00
Lyric Bar Income	16/06/2019	Bar receipts	Bar income	801.92	160.38	962.30
Lyric Bar Income	16/06/2019	Bar receipts	Bar income	1,281.58	256.32	1,537.90
Cemetery Income	18/06/2019	Memorial fee	Beecroft Memorials	110.00	0.00	110.00
Cemetery Income	18/06/2019	Memorial fee	Beecroft Memorials	40.00	0.00	40.00
Cemetery Income	18/06/2019	Memorial fee	Beecroft Memorials	110.00	0.00	110.00
Cemetery Income	18/06/2019	Memorial fee	Whitaker Signs & De	120.00	0.00	120.00
Cemetery Income	18/06/2019	Burial fee	Butcher & Son Ltd	550.00	0.00	550.00
Cemetery Income	18/06/2019	Burial fee	Butcher & Son Ltd	830.00	0.00	830.00
General Income (incl. i	18/06/2019	Petty cash top-up	Alistair Evans	100.00	0.00	100.00
Bookings Income	19/06/2019	Lyric Hire	H P	50.00	0.00	50.00
Bookings Income	19/06/2019	Lyric Hire	Bookings Income	220.00	0.00	220.00
Bookings Income	21/06/2019	Lyric Hire	Bookings Income	20.00	0.00	20.00
Lyric Bar Income	23/06/2019	Bar receipts	Bar income	136.83	27.37	164.20
Cemetery Income	25/06/2019	Burial fee	Butcher & Son Ltd	1,050.00	0.00	1,050.00
Cemetery Income	25/06/2019	Burial fee	Butcher & Son Ltd	1,800.00	0.00	1,800.00
Cemetery Income	25/06/2019	Burial fee	EJ&MH K	1,050.00	0.00	1,050.00
Lyric Bar Income	26/06/2019	Bar receipts	Worldpay	5.75	1.15	6.90
Lyric Bar Income	26/06/2019	Bar receipts	Bar income	60.25	12.05	72.30
Bookings Income	27/06/2019	Lyric Hire	H R	50.00	0.00	50.00
Rugby Club Rent Incr	01/07/2019	Ground rent	Dinnington Rugby C	250.00	0.00	250.00
			<b>Total</b>	<b>11,086.41</b>	<b>696.89</b>	<b>11,783.30</b>

**Total Net Expenditure (+) and Income (-)**

**10,965.91**

**77/19** To approve the minutes of the meetings of the Council held on:

- (A) 10<sup>th</sup> June 2019  
**Cllrs P Smith and Simmonds Proposed and Seconded that the minutes be approved.**  
**Vote: Unanimous**

**78/19** To consider any matters raised in the Public Session. – none

**79/19** To consider/approve the following planning applications:

- (A) New planning applications

<b>Planning Reference</b>	<b>Details</b>	<b>Consultation End Date</b>
RB2019/0685	<b>Amended plans</b> - External alterations to outbuilding including formation of pitched roof over existing flat roof to create ancillary living accommodation at building to rear 21-25 Barleycroft Lane Dinnington	DSJTC to Object
RB2019/0737	Formation of surface water detention basin and earthworks Land at Todwick Road Dinnington	09/07/19 No objections
RB2019/0837	Erection of 159 No. dwellinghouses, new access, car parking, landscaping and public open space land East of Wentworth Way Dinnington	12/07/19 DSJTC to Object
RB2019/0865	Application to vary condition 02 (approved plans - to include integral single garage) imposed by RB2018/1969 land to the rear of 140 Swinston Hill Road Dinnington	09/07/19 No objections
RB2019/0873	Raising of land levels by 300mm and erection of detached garage. 82 Swinston Hill Road Dinnington	09/07/19 DSJTC to Object
RB2019/1002	Application to vary conditions 12 (plant noise) and 30 (hours of construction) imposed by RB2018/1683 at land off Todwick Road Dinnington	26/07/19 No objections

RB2019/0685 – DSJTC to support residents and submit an objection regarding the parking problems on Barleycroft Lane

RB2019/0837 – DSJTC to support residents and submit an objection regarding concerns over Wentworth Way being the only access road for the new estate.

RB2019/0873 – DSJTC to submit an objection supporting neighbour objections

**80/19** Booking Concessions and Donations:

- (A) Nil

**81/19** For Members consideration and decisions:

- (A) To discuss a change to staff email addresses

The Clerk recommended that DSJTC Staff used the same email provider as Councillors. Members agreed that issues with Councillor emails be resolved first before Staff emails were changed

**82/19** Park Avenue Cemetery/Lyric Theatre/Allotments/Land:

- (A) Allotment strip disposal update

All legal aspects had been completed. Item closed.

- (B) To decide on allotment issues:

- i. Cost of damage to water taps.  
Water taps were being damaged on a regular basis, incurring a cost to the Council. Cllr Mugglestone suggested the taps be mounted on concrete posts to make them more secure and less vulnerable to damage.

- ii. Tenancy condition breaches – To be discussed in Private Session

- (C) To discuss Lyric events (Cllr Cruickshanks)

Cllr Cruickshanks suggested the Lyric put on bigger shows with a bigger budget. Members agreed that Cllr Cruickshanks liaise with the Lyric Manager to put on events with the current budget and request a budget increase at the next Precept meeting if required.

**STANDING ORDERS WERE SUSPENDED AT 9PM IN ORDER TO COMPLETE THE MEETING AGENDA.**

- (D) To discuss the creation of a green burial site at the cemetery

Members were asked to consider the creation of a green burial site at Park Avenue Cemetery due to the increased demand for this type of burial.

**Cllrs Scott and Loftus Proposed and Seconded that a green burial site be created.**

**Vote: Unanimous**

**83/19** Dinnington Town Council Grants: Nil

**84/19** General Matters:

- (A) Neighbourhood Plan update (Chair)

The Neighbourhood Plan had not yet been submitted to RMBC and an independent assessor, but would be soon.

- (B) Area Housing Panel update

Cllr Hart advised Members that more changes were due and would update DSJTC when known.

- (C) Where We Live Group Update – no update

- (D) Community Club update

The August Community Club would be 'Kids Craft Activities' as previously agreed. September's event was to be discussed. Asst Clerk to email Members to arrange a meeting to discuss and agree on a celebration event.

- (E) To discuss the 'running list' of outstanding items

The Clerk updated Members on the status of all items

- (F) Updates from Events Manager and Bar Manager

Members received an update from the Events Manager regarding Lyric bookings. Cllr P Smith requested a new ice making machine be purchased as the current one was not working.

Private Session – Item 82/19(B)ii

**Cllrs Scott and Milner Proposed and Seconded that a Notice to Quit should be issued due to breaches in Allotment Tenancy Conditions.**

**Vote: 8 For, 3 Abstained. Majority vote to issue a Notice to Quit.**

Date and time of next meetings:

- (A) 9<sup>th</sup> September 2019 at 7:00pm at **The Lyric, Laughton Road**, Dinnington

D SMITH  
Chair  
Dinnington St John's Town Council

Date: