

DINNINGTON ST. JOHN'S TOWN COUNCIL

**Minutes of the Town Council Precept Meeting
Held on Monday 29th January 2018
Lyric Theatre, Laughton Road, Dinnington**

Present: Cllrs D Smith (Chair), D Adams (Vice Chair), J Simmonds, B Lewis, L Clarke, D Boughton, P Smith, P Davies, P Russell, S Scott, W Loftus

**In attendance:
A Evans (Clerk, L Hurt (Accountant)**

15/18 Apologies for absence

Apologies were received and accepted from Cllrs Hart, Milner and Mugglestone. Cllr Salt was absent

16/18 To consider any matters which should be dealt with in open, or confidential session (items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960 and Part 1 of Schedule 12A to the Local Government Act 1972 - Admission to Meetings).

Item 18/18 was taken to private session, as personal details could be discussed
Proposed and seconded by Cllrs Loftus and Adams. Vote: Unanimous

17/18 Declarations of Interest. – None declared

18/18 Staff Salary Review – Discussed in private session as per item 16/18

19/18 Draft Budget 2018/19

To assist in considering the proposed Precept for 2018/19 members were presented with full details of the original budget estimates for 2017/2018 along with the latest projection of income and expenditure to the end of the current financial year.

Prior to examining the values given for 2017/2018 details were also provided of the general and specific balances on reserve accounts as they were anticipated to be held as at 1st April 2018 along with the contributions to balances proposed to be made in the coming year.

Members were then given detailed information on the proposed budget based upon requirements established for the year 2018/2019 which included reference to the fact that Rotherham MBC were to remove the grant paid to the Town Council resulting in a reduction of some £9,049 for the year. To cover this element alone would necessitate a rise in the precept of circa 4%.

An indication was given within the report as to the amount of increase both per year and per week on a Band D property based upon the possible precept levels.

The budget for the current year included further contributions to specific reserves of £7,000 and members agreed in setting the precept for 2018/2019 that use would be made of the vehicle replacement reserve to fund the purchase of a new tractor for the cemetery of up to £15,000.00.

Members examined the proposed budget in detail before agreeing the overall value of the precept. Key decisions taken were:

Projects/General – New Projects

Proposed and seconded by Cllrs Boughton and Loftus to remove the item for a new projector screen for the meeting room (£1.5k). Vote: 10 For, 1 against

Proposed and seconded by Cllrs Loftus and Scott to reduce funding to improve the fence at Coronation Park to £2.5k. Vote: unanimously in favour

Proposed and seconded by Cllrs Russell and Loftus to proceed with the item to re-surface the Lyric passageway for health and safety reasons. Vote: 9 For, 1 against, 1 abstention

Proposed and seconded by Cllrs Adams and Russell to postpone the project to refurbish the admin block at the cemetery for 1 year (£12k). Vote: 10 For, 3 abstentions

Proposed and seconded by Cllrs Boughton and Lewis to reduce the item for Lyric refurbishment projects by £6k.

An amendment was proposed and seconded by Cllrs Scott and Adams to reduce the amount by £3k. Vote: 8 For, 2 against, 1 abstention. The amendment was carried

Proposed and seconded by Cllrs Loftus and Adams to remove the contribution to the environment reserve for 2018/19 (£2.5k). Vote: unanimously in favour.

20/18 Precept Allocation 2018/19

Having considered all the information provided, members resolved that the precept income be set at £224,531 resulting in a net precept increase of 7.1%

Following the overall agreement of the precept, members were asked to acknowledge that all the information detailed above had been provided to them for consideration and a final vote taken.

Proposed and seconded by Cllrs Simmonds and Loftus that the budget and precept be accepted. Cllr Scott requested a recorded vote.

8 For (Cllrs D Smith, Adams, Simmonds, P Smith, Davies, Russell, Loftus, Lewis), 3 Against (Cllrs Scott, Clarke and Boughton).

Vote: Majority accepted the Precept Allocation for 2018/19

The agreed budget for 2018/19 and tax band comparisons are attached to these minutes.

21/18 To decide on cemetery fees 2018

Members were provided with a proposed Schedule of Charges for Park Avenue Cemetery **Cllr Adams proposed and Cllr Davies seconded that the proposed charges be accepted. Vote: unanimously in favour**

Date and time of next meetings:

(A) 12th February 2018 at 7:00pm at The Lyric

D SMITH
Chair
Dinnington St John's Town Council
Date:

Lyric Bar					
	Lyric Bar Purchases	£ 18,000.00	£ 11,977.53	£ 16,977.53	£ 18,000.00
	More bookings/sales = increased profit	£ 18,000.00	£ 11,977.53	£ 16,977.53	£ 18,000.00
Cemetery					
KCM Recycling	Commercial Waste - Cemetery including skip hire	£ 2,500.00	£ 2,546.00	£ 2,546.00	£ 2,600.00
RMBC	Cemetery Rates	£ 960.00	£ 1,010.81	£ 1,010.81	£ 1,051.00
Water Plus	Sewerage Charges	£ 280.00	£ 48.01	£ 150.00	£ 280.00
Yorkshire Water	Water Charges	£ 400.00	£ 148.63	£ 300.00	£ 400.00
Gravedigging	Cost of Graves	£ 10,000.00	£ 4,680.00	£ 9,360.00	£ 10,400.00
Memorials	Memorial Plaques/Benches	£ 2,000.00	£ 2,600.60	£ 3,250.75	£ 3,000.00
Npower	Electricity	£ 1,300.00	£ 622.25	£ 777.81	£ 1,300.00
Bedding Plants	Plants and bedding	£ 3,350.00	£ 2,669.75	£ 3,350.00	£ 3,350.00
Miscellaneous	Supplies and Services including staff uniforms	£ 4,250.00	£ 3,218.63	£ 4,250.00	£ 4,250.00
Miscellaneous	Tree Pruning	£ 1,000.00	£ 400.00	£ 1,000.00	£ 1,000.00
		£ 26,040.00	£ 17,944.68	£ 25,995.37	£ 27,631.00
Allotment					
Yorkshire Water	Water Charges	£ 1,100.00	£ 180.31	£ 360.62	£ 1,100.00
Miscellaneous	Supplies and Services - hedge cutting & rubbish removal	£ 700.00	£ 256.38	£ 700.00	£ 700.00
		£ 1,800.00	£ 436.69	£ 1,060.62	£ 1,800.00
Projects/General					
Lyric	Audio system for meetings etc	£ 2,500.00	£ 1,359.26	£ 1,359.26	£ -
Lyric	Redecorating at Lyric	£ 5,000.00	£ 12,121.81	£ 12,121.81	£ -
Cemetery	Replacement Tractor/mower	£ 6,000.00	£ -	£ -	£ -
Lyric and Offices	Additional CCTV equipment and coverage	£ 3,000.00	£ 4,408.64	£ 4,408.64	£ -
Lyric	Replacement Safe	£ 500.00	£ -	£ -	£ -
Lyric	Lyric - Stud wall to balcony	£ 2,000.00	£ -	£ -	£ -
Lyric	Lyric - Entrance/Lounge carpet	£ 1,000.00	£ -	£ -	£ -
Environment	Replacement Planters	£ 5,000.00	£ -	£ 5,000.00	£ -
Lyric and other areas	Miscellaneous Repairs etc	£ 4,500.00	£ 3,106.76	£ 3,883.45	£ 4,500.00
Cemetery	Reinstatement of Graves	£ 500.00	£ -	£ 500.00	£ 500.00
Dinnington Area	Tree Survey/Pruning	£ 500.00	£ -	£ 500.00	£ 500.00
Neighbourhood Plan	Costs of investigation and implementation	£ 5,000.00	£ 4,109.62	£ 5,000.00	£ 3,000.00
Lyric Theatre	Lyric events budget - with the aim of being self-financing	£ 2,000.00	£ -	£ -	£ 2,000.00
Scarsdale Allotment	Removal of Fly Tipping	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00
Vehicle Replacement	Contribution to Vehicle Replacement Reserve	£ 3,000.00	£ -	£ 3,000.00	£ 3,000.00
Environment	Car Park - Pot Holes and re-lining Reserve	£ 2,500.00	£ -	£ 2,500.00	£ -
Reserves	Election reserve	£ -	£ -	£ -	£ 1,500.00
New Projects: (see page "New Projects for Consideration")					
War Memorial	Fence and gates to war memorial	£ 2,000.00	£ -	£ -	£ 2,500.00
War Memorial	Lamp Post Poppies X 30	£ -	£ -	£ -	£ 300.00
Environment	Re-Surface Passage Way	£ -	£ -	£ -	£ 5,000.00
Lyric Theatre	Lyric Refurbishment Projects	£ -	£ -	£ -	£ 7,000.00
		£ 46,000.00	£ 25,106.09	£ 39,273.16	£ 30,800.00
Illuminations/Gala					
Xmas Festival	Entertainments	£ 350.00	£ 675.00	£ 675.00	£ 700.00
Xmas Festival	Banner/Posters/Flyers Printing & Media Adverts	£ 150.00	£ 373.00	£ 373.00	£ 300.00
Xmas Festival	Tree	£ 170.00	£ 200.00	£ 200.00	£ 270.00
Xmas Festival	Road Closure Stewards	£ 775.00	£ -	£ -	£ 90.00
Xmas Festival	Traffic Regulation Order & Event Application	£ 500.00	£ 500.00	£ 500.00	£ 615.00
Illuminations	Electricity & Misc Supplies, installation and hire	£ 550.00	£ 964.88	£ 1,162.88	£ 1,150.00
Xmas Festival	New Santa's Grotto	£ -	£ -	£ -	£ 500.00
Illuminations	Lights for Coronation Park	£ -	£ -	£ -	£ 500.00
Illuminations	Hire of illuminations	£ 4,500.00	£ 3,035.38	£ 3,697.78	£ 4,500.00
Xmas Festival	Contributions and Collections	-£ 250.00	-£ 276.00	-£ 276.00	-£ 250.00
		£ 6,745.00	£ 5,472.26	£ 6,332.66	£ 8,375.00
Wages					
Environment		£ 34,750.00	£ 27,317.44	£ 36,423.25	£ 35,618.75
Bar		£ 8,000.00	£ 3,055.74	£ 4,074.32	£ 8,200.00
Hall		£ 17,000.00	£ 12,586.55	£ 16,782.07	£ 17,425.00
Admin/General		£ 33,000.00	£ 24,219.77	£ 32,293.03	£ 33,825.00
Lyric Manager		£ 13,500.00	£ 3,383.79	£ 5,273.79	£ 8,302.50
Bar Manager			£ 705.52	£ 2,116.56	£ 5,535.00
Lyric Caretaker		£ 2,750.00	£ 280.32	£ 967.82	£ 2,818.75
Pensions Contributions		£ 1,500.00	£ 948.32	£ 1,264.43	£ 2,052.88
		£ 110,500.00	£ 72,497.45	£ 99,195.26	£ 113,777.88
Tax/NI					
	Tax and NI Deductions	£ 21,250.00	£ 14,825.19	£ 19,766.92	£ 21,781
	Total Deductions	£ 21,250.00	£ 14,825.19	£ 19,766.92	£ 21,781.25
Petty Cash					
	Miscellaneous Expenditure	£ 2,000.00	£ 315.60	£ 500.00	£ 1,000.00
TOTAL EXPENDITURE NET OF VAT		£ 316,395.00	£ 197,815.54	£ 275,772.10	£ 322,231.35

		Budget 2017/2018	Income 2017/2018	Forecast to March	Proposed 2018/19
INCOME					
Precept	Excluding grant element via RMBC	£ 209,646.00	£ 209,646.00	£ 209,646.00	£ 224,531.35
RMBC	Provision/transfer of central grant	£ 9,049.00	£ 9,049.00	£ 9,049.00	-
		£ 218,695.00	£ 218,695.00	£ 218,695.00	£ 224,531.35
General including Interest/Wayleave		£ 350.00	£ 166.27		£ 350.00
Anticipated recovery of events expenditure	Lyric events budget - with the aim of being self-financing	£ 2,000.00	£ -		£ 2,000.00
Rugby Club	Ground Rent	£ 3,000.00	£ 2,000.00	£ 3,000.00	£ 3,000.00
Grant	Re Costs of Neighbourhood Plan	£ -	£ 9,900.00	£ 9,900.00	£ -
General Income	Excludes VAT Refunds	£ 5,350.00	£ 12,066.27	£ 12,900.00	£ 5,350.00
Lyric General - Bookings					
Bookings Income		£ 15,500.00	£ 10,177.60	£ 13,177.60	£ 15,500.00
		£ 15,500.00	£ 10,177.60	£ 13,177.60	£ 15,500.00
Lyric Bar Takings					
Bar Takings		£ 36,000.00	£ 24,670.07	£ 34,670.07	£ 36,000.00
		£ 36,000.00	£ 24,670.07	£ 34,670.07	£ 36,000.00
Cemetery					
Cemetery		£ 40,000.00	£ 29,640.00	£ 41,640.00	£ 40,000.00
		£ 40,000.00	£ 29,640.00	£ 41,640.00	£ 40,000.00
Allotments					
		£ 850.00	£ 667.00	£ 850.00	£ 850.00
		£ 850.00	£ 667.00	£ 850.00	£ 850.00
TOTAL INCOME NET OF VAT					
		£ 316,395.00	£ 295,915.94	£ 321,932.67	£ 322,231.35
Increase required at Maximum Budget/Precept					14,885
Percentage increase from 2017/18					7.1%
Increase delivered by increase in Council Tax Base at 1.7778%					3,727
Net increase required					11,158
Percentage increase from 2017/2018					5.32%
Percentage resulting from removal of Grant by RMBC					4.39%
Percentage increase required for DSJTC Operating costs					0.93%
		Per Annum		Per Week	
Current Precept for a 'Band D' Property 2017/2018		£ 92.23		£ 1.77	
Proposed Precept Increase at Maximum Proposed Level		£ 4.82		£ 0.09	
Total Precept for 2018/2019		£ 97.05		£ 1.87	

Dinnington St. John's Town Council Precept Comparison 2017/2018 to 2018/2019

	RMBC Grant	Net Precept	Total Income
Income 2017/2018	£ 9,049.00	£ 209,646.00	£ 218,695.00
Income 2018/2019	£ -	£ 224,531.35	£ 224,531.35
	-£ 9,049.00	£ 14,885.34	£ 5,836.34
Increase in Precept		7.10%	
Increase in tax base = 1.7778%		5.32%	NET PRECEPT INCREASE
Increase in Total Income			2.67%

PRECEPT 2017/2018										
		BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	
0%	£	209,646	£ 61.49	£ 71.73	£ 81.98	£ 92.23	£ 112.73	£ 133.22	£ 153.72	£ 184.46
2%	£	213,839	£ 62.72	£ 73.17	£ 83.62	£ 94.07	£ 114.98	£ 135.89	£ 156.79	£ 188.15
4%	£	218,032	£ 63.95	£ 74.60	£ 85.26	£ 95.92	£ 117.23	£ 138.55	£ 159.86	£ 191.84
5.32%	£	220,799	£ 64.70	£ 75.49	£ 86.27	£ 97.05	£ 118.62	£ 140.19	£ 161.76	£ 194.11
8%	£	226,418	£ 66.40	£ 77.47	£ 88.54	£ 99.61	£ 121.74	£ 143.88	£ 166.01	£ 199.22
10%	£	230,611	£ 67.63	£ 78.91	£ 90.18	£ 101.45	£ 124.00	£ 146.54	£ 169.09	£ 202.91
15%	£	241,093	£ 70.71	£ 82.49	£ 94.28	£ 106.06	£ 129.63	£ 153.20	£ 176.77	£ 212.13

Total per week pre-increase	£	1.18	£	1.77
Total per week post-increase (max)	£	1.24	£	1.87

BAND D DIFFERENCE		Increase	Cost per Week
2%	£	1.84	£ 0.04
4%	£	3.69	£ 0.07
5%	£	4.82	£ 0.09
8%	£	7.38	£ 0.14
10%	£	9.22	£ 0.18
15%	£	13.83	£ 0.27

BAND A DIFFERENCE		Increase	Cost per Week
2%	£	1.23	£ 0.02
4%	£	2.46	£ 0.05
5%	£	3.22	£ 0.06
8%	£	4.92	£ 0.09
10%	£	6.15	£ 0.12
15%	£	9.22	£ 0.18