

# DINNINGTON ST. JOHN'S TOWN COUNCIL

## Minutes of the Town Council Meeting held on Monday 13<sup>th</sup> January 2020 at The Salvation Army, Leicester Rd, Dinnington

**Present:** Cllrs D Smith (Chair), D Adams (Vice Chair), L Clarke, G Cruickshanks, P Davies, W Loftus, A Milner, R Mugglestone, P Russell, S Scott, J Simmonds, P Smith

**4 members of the public attended**

**In attendance:** A Evans (Clerk), L Warne (Asst Clerk)

**139/19** Wayne Munro-Smith, RMBC – Love Where You Live Co-ordinator – Did not attend

**140/19** To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise.

A Parishioner was concerned about the pot holes in the turning area at the top end of Leicester Road, being used by Refuse Collection vehicles etc. and asked if DSJTC could fill in those pot holes. Cllr D Smith (Chair) explained that this area had been designated within the RMBC local plan for housing. Cllr Clarke proposed that the holes be back-filled to provide a temporary solution. Cllr Adams was concerned that if the holes were filled, the area may be used by racing cars. Cllr P Smith suggested RMBC be asked for a contribution as it was their vehicles causing the pot holes and if they had a solution. The Clerk would investigate possible solutions.

**141/19** To note apologies for absence. Apologies received from Cllr Hart – Accepted. Cllr Lewis absent, with no apologies received.

**142/19** To record any Declarations of Interest. - None

**143/19** To consider any matters which should be dealt with in open, or confidential session (items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960.

Item 150/19(B) – moved to Private Session

Cllr D Smith (Chair) brought Item 152/19(A) forward to this part of the proceedings.

**152/19** General Matters:

(A) Neighbourhood Plan update including (Chair):

David Dixon (Vice Chair) of the Neighbourhood Plan Group explained the benefits of the Neighbourhood Plan and how it would improve the lives of Dinnington people and make Dinnington a better place to live. The Plan has been sent to an independent inspector and the results of that inspection will be available mid-February 2020. After the inspection the Plan will go to a Public Referendum. If the plan is accepted in the referendum, it becomes a legally binding document for the next 15 years. The Neighbourhood Plan Group would then need to be a Neighbourhood Action Group to ensure the Plan is actioned. David Dixon to return to the next meeting to explain the Community Land Trust.

**144/19** Monthly Accounts Schedule and relevant Budget Update Information:

(A) To approve the Monthly Accounts for December 2019 - Members approved the Accounts

(B) To approve a bank reconciliation - Members approved the bank reconciliation

(C) To receive a quarterly budget report - Members approved the budget report

(D) To nominate a member to conduct a quarterly internal check – Cllr Loftus

## Dinnington St John's Town Council

### PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	Net	VAT	Total
			Wages incl PAYE		11584.04		11584.04
			Pension Contributions		412.80		412.80
614		09/12/2019	Lyric hygiene services	PHS	1,579.07	315.81	1,894.88
612		10/12/2019	Water Drainage	Water Plus	158.02	0.00	158.02
613		10/12/2019	Electrical work	Contact Electrical	90.00	0.00	90.00
615		10/12/2019	Lyric lighting/AV	Flourish New Media	50.00	0.00	50.00
616		10/12/2019	Lyric lighting/AV	Emma Briggs	0.00	0.00	0.00
617		10/12/2019	H&S Consultancy	I-Safe	160.00	32.00	192.00
618		10/12/2019	Bar supplies	HB Clark	1,160.51	232.10	1,392.61
619		10/12/2019	Fire extinguisher service	Fire House Group	99.47	19.89	119.36
620		10/12/2019	Card transaction fees	Worldpay	25.28	4.00	29.28
621		10/12/2019	Monthly hosting fee	Microshade	131.25	26.25	157.50
622		10/12/2019	Travel claim	Staff	10.65	0.00	10.65
623		10/12/2019	Lyric supplies	Refund to Councillor	11.22	2.24	13.46
624		10/12/2019	Milk etc. for TC meeting	Refund to staff	8.19	0.00	8.19
625		10/12/2019	Travel claim	Staff	18.00	0.00	18.00
626		10/12/2019	Lyric supplies	Arco	97.16	19.43	116.59
627		10/12/2019	Cemetery supplies	Arco	15.68	3.14	18.82
628		10/12/2019	Bar audit fee	Stockchek	80.00	16.00	96.00
629		11/12/2019	Telephone, broadband	BT	264.00	52.80	316.80
630		11/12/2019	Monthly auto enrolment fee	IRIS	12.32	2.46	14.78
642		17/12/2019	Vehicle repairs	Refund to staff	8.33	1.67	10.00
643		17/12/2019	Gas supply	British Gas	117.98	5.90	123.88
644		17/12/2019	Water Drainage	Water Plus	219.53	0.00	219.53
645		17/12/2019	Water supply	Business Stream	6.99	0.00	6.99
646		17/12/2019	Xmas lights installation/removal	Blachere Illuminations	662.40	132.48	794.88
647		17/12/2019	Neighbourhood Plan Consultanc	Andrew Towleron Asso	550.00	110.00	660.00
648		17/12/2019	Bar supplies	HB Clark	376.31	75.26	451.57
649		17/12/2019	Lyric wifi	Plusnet	23.50	4.70	28.20
650		17/12/2019	Mobile phone charges	EE	73.92	14.78	88.70
651		17/12/2019	Cemetery supplies	B&Q	10.98	2.19	13.17
652		18/12/2019	Electricity supply	NPower	88.90	4.45	93.35
653		18/12/2019	Electricity supply	NPower	117.82	5.89	123.71
654		18/12/2019	Chair's Allowance	D Smith	175.31	0.00	175.31
655		18/12/2019	Car park re-surfacing	Sanmet	11,700.00	2,340.00	14,040.00
656		19/12/2019	Cemetery fence installation	MDM Building	2,150.00	430.00	2,580.00
657		27/12/2019	Commission	Co-op Bank	33.20	0.00	33.20
658		27/12/2019	Memorial fee	Beecroft Memorials	415.00	83.00	498.00
659		27/12/2019	Lyric supplies	Rackfords	169.50	33.90	203.40
660		27/12/2019	Xmas Eve event sundries	Refund to staff	29.48	5.89	35.37
661		27/12/2019	Xmas Eve event sundries	Refund to staff	13.90	0.00	13.90
678		06/01/2020	Bar supplies	HB Clark	852.74	170.55	1,023.29
679		06/01/2020	Monthly hosting fee	Microshade	131.25	26.25	157.50
680		06/01/2020	Gravedigging	M&C Elliott	560.00	0.00	560.00
681		06/01/2020	Lyric lighting/AV	Flourish New Media	50.00	0.00	50.00
682		06/01/2020	Lyric lighting/AV	Flourish New Media	50.00	0.00	50.00
683		06/01/2020	Lyric structural survey	Structural Surveys	880.00	176.00	1,056.00
684		06/01/2020	Fuel	HM Wainwright	88.72	17.75	106.47
686		07/01/2020	Card transaction fees	Worldpay	24.89	4.00	28.89
687		07/01/2020	Xmas Eve event sundries	Refund to Councillor	50.00	0.00	50.00
688		07/01/2020	Lyric lighting/AV	Emma Briggs	50.00	0.00	50.00
689		07/01/2020	Lyric lighting/AV	Emma Briggs	50.00	0.00	50.00
690		07/01/2020	First aid cover	Vie Medic Services	232.00	0.00	232.00
691		07/01/2020	Balloon modelling	Lucy Croft	200.00	0.00	200.00
692		07/01/2020	Cash register service	Abacus Cash Registers	280.00	0.00	280.00
685		07/01/2020	Bar petty cash	Bar petty cash	39.34	0.00	39.34
693		08/01/2020	H&S Consultancy	I-Safe	160.00	32.00	192.00
694		08/01/2020	Monthly auto enrolment fee	IRIS	12.32	2.46	14.78
<b>Total</b>					<b>36,621.97</b>	<b>4,405.24</b>	<b>41,027.21</b>

**Dinnington St John's Town Council  
RECEIPTS LIST**

Voucher	Code	Date	Description	Supplier	Net	VAT	Total
275	Bookings Income	09/12/2019	Lyric Hire	PKA Kickboxing	80.00	0.00	80.00
276	Bookings Income	10/12/2019	Lyric Hire	Cattle Productions	50.00	0.00	50.00
265	Cemetery Income	10/12/2019	Burial fee	Dignity Funerals	830.00	0.00	830.00
266	Cemetery Income	10/12/2019	Burial fee	Butcher & Son Ltd	550.00	0.00	550.00
267	Cemetery Income	10/12/2019	Burial fee	Butcher & Son Ltd	550.00	0.00	550.00
268	Cemetery Income	10/12/2019	Burial fee	Butcher & Son Ltd	1,050.00	0.00	1,050.00
269	Cemetery Income	10/12/2019	Memorial fee	Whitaker Signs & Designs	120.00	0.00	120.00
270	Cemetery Income	10/12/2019	Memorial fee	Lidsters	40.00	0.00	40.00
271	Lyric Bar Income	10/12/2019	Bar receipts	Liquid Dance	1,013.42	202.68	1,216.10
272	Lyric Bar Income	10/12/2019	Bar receipts	Worldpay	66.25	13.25	79.50
273	Recovery of Events Expenditure	10/12/2019	Xmas festival cafe incc	Xmas Festival	210.00	0.00	210.00
274	Xmas Festival - Contributions and Collections	10/12/2019	Xmas Festival Income	Santa visitors	424.00	0.00	424.00
277	Bookings Income	17/12/2019	Lyric Hire	Art Club	180.00	0.00	180.00
278	Bookings Income	17/12/2019	Lyric Hire	Art Club	90.00	0.00	90.00
279	Lyric Bar Income	18/12/2019	Bar receipts	Worldpay	15.75	3.15	18.90
280	Lyric Bar Income	23/12/2019	Bar receipts	Worldpay	40.58	8.12	48.70
281	Lyric Bar Income	27/12/2019	Bar receipts	Worldpay	23.42	4.68	28.10
282	Lyric Bar Income	07/01/2020	Bar receipts	Bar income	208.00	41.60	249.60
283	Lyric Bar Income	07/01/2020	Bar receipts	Bar income	161.92	32.38	194.30
284	Lyric Bar Income	07/01/2020	Bar receipts	Worldpay	0.00	0.00	0.00
285	Lyric Bar Income	07/01/2020	Bar receipts	Bar income	274.17	54.83	329.00
286	Lyric Bar Income	07/01/2020	Bar receipts	Worldpay	0.00	0.00	0.00
287	Lyric Bar Income	07/01/2020	Bar receipts	Bar income	254.83	50.97	305.80
288	Lyric Bar Income	07/01/2020	Bar receipts	Worldpay	0.00	0.00	0.00
289	Lyric Bar Income	07/01/2020	Bar receipts	Bar income	525.92	105.18	631.10
290	Lyric Bar Income	07/01/2020	Bar receipts	Worldpay	83.42	16.68	100.10
291	Lyric Bar Income	07/01/2020	Bar receipts	Bar income	455.33	91.07	546.40
292	Lyric Bar Income	07/01/2020	Bar receipts	Worldpay	42.25	8.45	50.70
293	Lyric Bar Income	07/01/2020	Bar receipts	Bar income	2,565.67	513.13	3,078.80
294	Cemetery Income	07/01/2020	Burial fee	JH Clark & Son	550.00	0.00	550.00
295	Lyric Events Budget	07/01/2020	Xmas eve ticket incomx	Ticketsource	50.00	0.00	50.00
296	Genral Income (incl. interest, wayleave)	07/01/2020	Ground rent	Dinnington Rugby Club	250.00	0.00	250.00
297	Bookings Income	07/01/2020	Lyric Hire	PKA Kickboxing	80.00	0.00	80.00
298	Cemetery Income	08/01/2020	Burial fee	Butcher & Son Ltd	1,660.00	0.00	1,660.00
<b>Total</b>					<b>12,494.93</b>	<b>1,146.17</b>	<b>13,641.10</b>

**TOTAL NET EXPENDITURE (+) AND INCOME (-) -27,386.11**

**145/19** To approve the minutes of the meetings of the Council held on:

(A) 9<sup>th</sup> December 2019

**Cllrs Loftus and Milner Proposed and Seconded that the minutes be approved.  
Vote: 11 For, 1 Abstained.**

**146/19** To consider any matters raised in the Public Session. - None

**147/19** To consider/approve the following planning applications:

(A) New planning applications

Planning Reference	Details	Consultation End Date
RB2019/1838	Erection of 2 no. industrial buildings (Use Class B1 (b&c), B2 and B8) with associated service yard, car parking, substation & boundary fence (2.4 metres high) land off Todwick Road Dinnington	14/1/20
RB2019/1844	Two storey & first floor side and single storey rear extensions 157 Swinston Hill Road Dinnington	14/1/20
RB2019/1892	Erection of a two storey side extension 205 Outgang Lane Dinnington	14/1/20
RB2019/1895	Two storey front/side and single storey storey rear extension 77 Breck Lane Dinnington	14/1/20
RB2019/1916	Change of use to retail (use class A1) & dog grooming (use class Sui Generis) 10 Constable Lane Dinnington	14/1/20
RB2019/1922	Change of use to assembly and leisure facility dance studio (use class D2) 54 Rotherham Road Dinnington	14/1/20

RB2019/1929	Single storey rear extension and conversion of existing attached garage to living accommodation 18 Swinston Hill Road Dinnington	14/1/20
RB2019/1943	Outline application for the erection of up to 35 No. dwellinghouses including details of access land rear of 166 Swinston Hill Road Dinnington	14/1/20
RB2019/1964	First floor side extension 6 Cramfit Crescent Dinnington	14/1/20

Members had no comments/objections to the above planning applications except for RB2019/1943 where DSJTC would object to the angle and location of the bend in the road and location of the junction giving access to the site, in support of neighbouring objections and on amount of traffic grounds.

**148/19** Booking Concessions and Donations:

- (A) Nil

**149/19** For Members consideration and decisions:

- (A) To discuss the casual vacancy

The Clerk explained that DSJTC did not have to co-opt to fill the vacancy, with it being so close to the next election.

**150/19** Park Avenue Cemetery/Lyric Theatre/Allotments/Land:

- (A) Update report from Events Manager – to be received  
 (B) To discuss hire of The Lyric (Cllr Clarke)

**Item held in private session – free use of the Lyric on one occasion was agreed by a unanimous decision**

**151/19** Dinnington Town Council Grants:

- (A) Nil

**152/19** General Matters:

- (B) Neighbourhood Plan update including (Chair): - previously discussed  
 i. Dinnington Community Land Trust  
 ii. Scarsdale Housing Site

- (B) Where We Live Group Update – no recent meetings

- (C) Community Club update

An update was provided by the Assistant Clerk  
 Volunteer meetings have been arranged for Tues 28<sup>th</sup> January & Thurs 6<sup>th</sup> February  
 Next event is on 6<sup>th</sup> February (Tea Dance). The main benefits of the Community Club are for community members to attend for free, helping to combat loneliness and increasing awareness of DSJTC within the community, including individual Council Members.

- (D) To discuss the 'running list' of outstanding items - An update was provided by the Clerk

- (E) To discuss and decide on possible participation in Yorkshire Day 2020

**Cllrs Scott and Loftus proposed and seconded to postpone this item until after the Election. Vote: Unanimous**

Date and time of next meetings:

- (A) 27<sup>th</sup> January 2020 at **7:00pm** at **The Lyric, Laughton Road**, Dinnington (Precept meeting)  
 (B) 10<sup>th</sup> February 2020 at **7:00pm** at **The Lyric, Laughton Road**, Dinnington

D SMITH  
 Chair  
 Dinnington St John's Town Council

Date: