

DINNINGTON ST. JOHN'S TOWN COUNCIL

Minutes of the Town Council Meeting Held on Monday 12th February 2018 Lyric Theatre, Laughton Road, Dinnington

Present: Cllrs D Smith (Chair), D Adams (Vice Chair), L Clarke, P Davies, B Lewis, W Loftus, A Milner, R Mugglestone, P Russell, S Scott, J Simmonds, P Smith

In attendance: A Evans (Clerk), L Hurt (Accountant)

Public x 7

22/18 Presentations:

(A) Rotherham Borough Councillors' Report – No Borough Councillors present.

23/18 To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise.

(A) Would the council consider supporting residents in requesting a crossing on Littlefield Road? In 2006 RMBC a petition containing 60+ signatures was presented to RMBC to install a crossing on Littlefield Road. This was rejected but since there has been a significant increase in traffic with the opening of Aldi. Several elderly residents live in the vicinity and there have been numerous near misses. Owing to the increased danger, a request was made for the council's support for another petition for a crossing. The council was unanimously in support of this initiative and offered to try and arrange a site meeting with RMBC to discuss possible options.

24/18 To note apologies for absence – Apologies were received and accepted for Cllr J Hart.

25/18 To record any Declarations of Interest. None.

26/18 To consider any matters which should be dealt with in open, or confidential session (items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960 and Part 1 of Schedule 12A to the Local Government Act 1972 - Admission to Meetings). - None

27/18 Monthly Accounts Schedule and relevant Budget Update Information:

(A) To approve the Monthly Accounts for January 2018

Members were presented with an updated account including recent payments made to date. The Accountant and Clerk gave answers to Members queries.

Approval of accounts proposed and seconded by Cllrs Simmonds and Adams

Vote: Unanimous

Balances and Reserves as at 01/04/2017								
	General Reserves		£	106,612.21				
	Capital Reserves (Land Sale)		£	26,000.00				
	Office Renovation Fees Reserve		£	20,000.00				
	Lyric Property Renovation/Replacement Reserve		£	-				
	Land Sales Costs Reserve Legal/Survey Fees		£	5,000.00				
	Vehicle/Plant Replacement Reserve		£	25,000.00				
	Election Reserve		£	6,000.00				
	Total Reserves of the Council as per the Annual Accounts		£	188,612.21				
Month end 12th February 2018								
	Latest Bank Balances							
	Business Select Instant Access 06/02/2018 - including PWLB advance £150,000		£	239,539.64				
		Invoice No	Net	VAT	Total			
Salaries/Wages - Month 10 & Weeks 40 - 44	Environment		£	2,498.69	£	2,498.69		
	Bar Staff		£	1,043.57	£	1,043.57		
	Bar Manager		£	925.83	£	925.83		
	Events Manager		£	752.79	£	752.79		
	Hall (Incl caretaker)		£	1,665.85	£	1,665.85		
	General		£	2,524.59	£	2,524.59		
B&CE Holdings	Pension Contributions		£	109.28	£	109.28		
HMRC - Tax/NI Contributions Month 10			£	1,466.65	£	1,466.65		
	Total Salaries/Wages/PAYE		£	10,987.25	£	-		
					£	10,987.25		
Purchases/Invoices	Description							
E Stanger	Fridge (purchased from Curry's for new office)		£	109.99		£	109.99	
D Smith	Screwfix - floor adhesive new offices		£	26.00		£	26.00	
D Smith	Chairman's Allowance - food/drink Xmas Party		£	59.90		£	59.90	
Iris	Auto Enrolment	1207439	£	12.32	£	2.46	£	14.78
Emma Stanger	Laptop Repairs		£	15.00		£	15.00	
E Stanger	Plumbing Equipment - new office		£	67.42		£	67.42	
A Evans	Travel expenses & stationary		£	15.70		£	15.70	
E Stanger	Carpet tape/food for Zurich Conference		£	34.93		£	34.93	
E Stanger	Milk/pens for Zurich Conference		£	22.03		£	22.03	
A Evans	Buffet for Zurich Conference		£	60.00		£	60.00	
Crown Decorating Centres	Paints - new offices	8201445610	£	119.75	£	23.95	£	143.70
Crown Decorating Centres	Paints - new offices	8201421397	£	67.41	£	13.48	£	80.89
Pat Smith	Picture Frames/Xmas Storage Boxes		£	38.48	£	-	£	38.48
RMBC	Recruitment Adverts (bar/events/caretaker)	114462060	£	100.00	£	20.00	£	120.00
St John Ambulance	First Aid Cover - Xmas Festival	SP17022405	£	92.00	£	18.40	£	110.40
M & C Elliott	Burial Fees - Dec	54	£	780.00			£	780.00
Lemark	Office furniture (desks/chairs etc)	7715	£	855.00	£	171.00	£	1,026.00
HM Wainwright	Fuel	DIN37921	£	69.07	£	13.81	£	82.88
Rackfords	Cemetery Supplies	67050	£	174.42	£	34.88	£	209.30
I-Safe	H&S Consultancy	3520	£	325.00	£	65.00	£	390.00
Konica Minolta	Printer Charges	1135300717	£	69.31	£	13.86	£	83.17
Property Repairs & Improvements	New Offices - stair case repairs		£	500.00			£	500.00
Arco	Lyric Cleaning Supplies	932074084	£	21.50	£	4.30	£	25.80
Arco	Lyric Cleaning Supplies	932081446	£	8.23	£	1.65	£	9.88
Andrew Towler & Associates	Consultancy re East Street Allotments site	ATA/DPC/002(ESAS)	£	2,970.00	£	594.00	£	3,564.00
PPL	Public Performance Licence	3546127	£	446.65	£	89.33	£	535.98
Arco	Lyric Supplies	932093418	£	104.36	£	20.87	£	125.23
RMBC	Premises Licence		£	180.00			£	180.00
Contact Electrical Services	Rewire and Resite Intercom	6045	£	160.00			£	160.00
Blachere Illuminations	Removal of lights (3yr hire)	36039	£	662.40	£	132.48	£	794.88
HB Clark	Bar Supplies	417882	£	184.14	£	36.83	£	220.97
HB Clark	Bar Supplies	418406	£	36.52	£	7.30	£	43.82
HB Clark	Bar Supplies	611031	£	96.78	£	19.36	£	116.14
HB Clark	Bar Supplies	420483	£	502.90	£	100.58	£	603.48
HB Clark	Bar Supplies	423282	£	366.65	£	73.33	£	439.98
Tome Valley	Cemetery Supplies	SIN050348	£	62.42	£	12.47	£	74.89
Andrew Towler & Associates	Neighbourhood plan Consultancy Support	ATA/DPC/008	£	246.70	£	49.34	£	296.04
Rackfords	Building Supplies	67096	£	27.44	£	5.49	£	32.93
Microshade Business Consultants	Monthly Fee	10434	£	194.75	£	38.95	£	233.70
Iris	Monthly Contract	338452	£	6.16	£	1.23	£	7.39
EE	Mobile phones		£	67.65	£	13.53	£	81.18
Npower	Electricity - Cenotaph - Quarterly Bill		£	69.51	£	3.48	£	72.99
Npower	Electricity - Cemetery - Quarterly Bill		£	57.80	£	2.89	£	60.69
Npower	Electricity - Lyric Theatre - Quarterly Bill		£	861.09	£	176.37	£	1,037.46
PHS Group	Annual Contract	65485274	£	1,496.53	£	299.31	£	1,795.84
	Total Other Expenditure		£	12,443.91	£	2,059.93	£	14,503.84
	Total Purchases/Payments Check Sum						£	14,503.84
	Total of Wages, Salaries and Other Expenditure						£	25,491.09
	Income - January 2018							
	Lyric Bar Takings		£	2,729.25	£	545.85	£	3,275.10
	Lyric Bookings		£	2,335.00			£	2,335.00
	Cemetery		£	4,500.00			£	4,500.00
	Allotments		£	714.00			£	714.00
	Misc - January (HMRC Q3 VAT refund)		£	15,641.93			£	15,641.93
	Dinnington Rugby Club		£	250.00			£	250.00
	Grants		£	-			£	-
			£	26,170.18	£	545.85	£	26,716.03
	SUMMARY							
	Total Salaries/Wages/PAYE						£	10,987.25
	Total Other Expenditure						£	14,503.84
	Lyric Receipts (Bookings and Bar) - Inc VAT						-£	5,610.10
	Cemetery Income						-£	4,500.00
	Miscellaneous Income						-£	15,641.93
	Allotment Income						-£	714.00
	Dinnington Rugby Club						-£	250.00
	Grants						£	-
	Total Net Expenditure (+) and Income (-)						-£	1,224.94

The Accountant also provided members with a bank reconciliation to the end of January 18.
Approval of bank reconciliation proposed and seconded by Cllrs Davies and Adams.
Vote: unanimous.

28/18 To approve the minutes of the meetings of the Council held on:

(A) 8th January 2018

The minutes were agreed as a true record.

Cllrs Loftus and Adam Proposed and Seconded that the Minutes be approved. Vote: 11 For, 1 Against. Vote: Majority

(B) 29th January 2018 (Precept Meeting)

A minor amendment was required to the 2nd paragraph of item the minutes were agreed as a true record.

Cllrs P Smith and Loftus Proposed and Seconded that the Minutes be approved. Vote: 10 For, 1 Against, 1 Abstention. Vote: Majority

29/18 To consider any matters raised in the Public Session. – None

30/18 To consider/approve the following planning applications:

(A) New planning applications

Planning Reference	Details	Consultation End Date
RB2018/0039	Erection of two storey side extension & alterations to conservatory 38 Birkdale Avenue Dinnington	13/2/18
RB2018/0069	Single storey rear extension 30 Falcon Way Dinnington	13/2/18

No comments were raised for any of the planning applications above.

31/18 Booking Concessions and Donations:

(A) To decide on a donation request from the Mayor's Charity Easter Egg Raffle.

It was proposed and seconded by Cllrs Russell and Adams that a donation of £20 be awarded.

An amendment of no donation was proposed and seconded by Cllrs Scott and Loftus.

Vote for the amendment: For 9, Against 3. The amendment was carried and no donation was awarded.

32/18 For Members consideration and decisions:

(A) To discuss recording of council meetings.

Item withdrawn.

(B) To discuss minutes from meetings.

Item withdrawn.

(C) To discuss ways in which the council can better support the community.

Cllr Clarke raised the question of 'should we as a council be doing more to support our community?'. He felt the council should be doing more and wanted to attempt to establish a working group to work with local community groups, especially given RMBC plans to completely close youth work in the area. The council supported Cllr Clarke's suggestion and it was agreed Cllr Clarke would try to arrange a meeting between local groups and the council to try and establish ways in which the council could provide better support.

- (D) To further discuss councillor apologies.

Members were advised that the YLCA recommendation on councillor apologies was that apologies for absence should not be accepted by members without a valid reason. Reasons for absence should be declared in order that members are sufficiently informed to decide whether they are accepted or not.

33/18 Park Avenue Cemetery/Lyric Theatre/Allotments/Land:

- (A) Update report from Lyric Management Working Group (LMWG)

A successful bar audit had been held on 7th February 18 with no items of concern raised. The new Events and Bar Managers were progressing well in their roles and future meetings of the group would now be held every 2 months.

- (B) To discuss Constable Lane

RMBC had visited site and declared they would repair the loose cobblestones but the archway was not their responsibility. The council would need to explore options to restore to effect restoration of the archway.

- (C) To discuss the Leicester Road land

Cllr Adams queries whether the council's land at the end of Leicester Road could be used as a future allotment site. Members were advised that, as this area had already been included in RMBC's Sites and Policies document for future development this was not a viable option.

34/18 Dinnington Town Council Grants: Nil

35/18 General Matters:

- (A) Neighbourhood Plan update (Chair)

A very detailed town centre survey had been produced with numerous ideas for improvement. The government inspector had made numerous changes to the Sites and Policies document and this was now back out for public consultation. The Neighbourhood Plan Group was submitting its own comments regarding the proposals for Dinnington and members agreed that the group could construct a consultation response on behalf of the council.

- (B) Area Housing Panel Update – Cllr P Smith resigned as a DSJTC representative on this committee. Cllr Loftus was nominated by Cllrs Scott and Clarke as a replacement. Vote – unanimous.

- (C) Our Futures group Update – no meeting held this month.

- (D) Where We Live Group Update – no meeting held this month.

- (E) To discuss RMBC's policy on not recycling plastic – item withdrawn.

- (F) To discuss RMBC's changes to grass cutting programmes and street cleaning – The Chair advised members that numerous changes were to be made by RMBC to various programmes concerned with keeping the area tidy (to be applied across Rotherham, not just in Dinnington), including reducing the frequency of grass cutting and the loss of approx. 10 jobs from the Parks and Gardens staff.

the **It was proposed by Cllrs Loftus and Simmonds that the council should formally write to Leader of RMBC to register its disgust at the plans and the concerns for the appearance and cleanliness of the area. Vote – unanimous.**

Date and time of next meetings:

- (A) 12th March 2018 at 7:00pm at The Lyric, Laughton Road, Dinnington

D SMITH
Chair
Dinnington St John's Town Council

Date: