

# DINNINGTON ST. JOHN'S TOWN COUNCIL

## Minutes of the Town Council Meeting Held on Monday 11<sup>th</sup> November 2019 The Lyric, Laughton Road, Dinnington

**Present:** Cllrs D Smith (Chair), L Clarke, G Cruickshanks, P Davies, B Lewis, W Loftus, A Milner, R Mugglestone, P Russell, S Scott, J Simmonds, P Smith

**3 members of the public attended**

**In attendance:** A Evans (Clerk), L Warne (Asst Clerk)

**113/19** To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise.

A parishioner asked about the current status of the Miner's Welfare, its ownership and future use. Cllr Simmonds advised that as CISWO had tried to sell the land without having ownership of it, a tribunal was taking place on 21<sup>st</sup> November and the NUM would pay for the solicitor's fees.

Cllrs Simmonds and Lewis are Trustees/Custodians of the Welfare and would update the Council when further information was available.

Cllr P Smith congratulated Cllrs Simmonds and Lewis for the work they had done on this matter

Cllr D Smith (Chair) suspended the rule to not add additional items to the agenda during the meeting, as he wished to discuss the recent flooding in the area and the immediate needs of those affected.

Additional item 'Emergency needs of residents' would follow item 116/19

**114/19** To note apologies for absence. Apologies received from Cllr Hart – Accepted.  
Cllrs Boughton and Adams absent, with no apologies received.

**115/19** To record any Declarations of Interest.- None

**116/19** To consider any matters which should be dealt with in open, or confidential session (items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960.

Item 125/19(E) – moved to Private Session

**Additional Item** Emergency needs of residents

Cllr Scott had spoken to residents in the Meadow Street/Princess Street area of Dinnington following the recent flooding of their homes. Residents expressed a disappointment in the lack of help from RMBC, especially regarding sandbags and assistance for disposal of ruined household items.

Cllr Scott asked Members if funds in the Community Budget could be used to hire large skips and purchase gloves and black bags for the use of residents.

Cllr Clarke commented that RMBC should be asked to assist residents more in this type of situation.

Cllr Cruickshanks commented that the Monksbridge Community Centre was not open to provide for residents, but Members did not know who owned/was responsible for the Centre.

Cllr P Smith requested that DSJTC review their own Emergency Plan and assist residents wherever possible.

The Clerk advised that he had phoned RMBC as soon as he was aware of the flooding and asked what RMBC could do to help residents, but did not get a response from RMBC.

**Cllrs Scott & Clarke Proposed and Seconded that skips be hired and gloves and bags be purchased for residents to use to dispose of ruined household items. Vote: Unanimous**

**117/19** Monthly Accounts Schedule and relevant Budget Update Information:

(A) To approve the Monthly Accounts for October 2019

Members approved the Accounts

(B) To approve a bank reconciliation

Members approved the bank reconciliation

Cllr P Smith commented on how well the additional financial checks by members had gone.

**PAYMENTS LIST**

Voucher	Code	Date	Description	Supplier	Net	VAT	Total
			Wages incl PAYE		10688.96		10688.96
			Pension Contributions		401.33		401.33
454	Sundry Expenditure	09/10/2019	Adobe	Adobe	21.14	0.00	21.14
468	Petty Cash	15/10/2019	Milk etc. for TC meeting	Staff	1.09	0.00	1.09
461	Grants & Community Activities/Support	15/10/2019	Donation	Dinnington Salvation Army	580.00	0.00	580.00
462	Vehicle Fuel	15/10/2019	Fuel	HM Wainwright	113.91	22.78	136.69
463	Xmas Festival - Electricity, Misc Supplies	15/10/2019	Electricity supply	NPower	43.94	2.20	46.14
464	Lyric Bar Purchases	15/10/2019	Bar supplies	HB Clark	-9.99	-2.00	-11.99
465	Lyric Bar Purchases	15/10/2019	Bar supplies	HB Clark	226.98	45.40	272.38
466	Cemetery - Misc Supplies incl staff uniform	15/10/2019	Cemetery supplies	Rackfords	7.53	1.51	9.04
467	Project - Lyric Wifi	15/10/2019	Lyric wifi	Plusnet	23.50	4.70	28.20
469	Sundry Expenditure	15/10/2019	Defibrillator pads	WEL Medical	67.85	13.57	81.42
470	Mobile Phones	16/10/2019	Mobile phone charges	EE	73.92	14.78	88.70
471	Printer Charges	16/10/2019	Printer charges	Konica Minolta	74.68	14.94	89.62
472	Project - Downstairs Office Sink	17/10/2019	Kitchen eqpt for office	B&Q	185.84	37.16	223.00
479	Lyric Bar Purchases	22/10/2019	Bar supplies	HB Clark	679.07	135.81	814.88
480	Lyric Bar Purchases	22/10/2019	Bar supplies	HB Clark	385.15	77.03	462.18
481	Neighbourhood Plan	22/10/2019	Neighbourhood Plan Consultancy	Andrew Towler Associates	350.00	70.00	420.00
482	Bank fees	23/10/2019	Commission	Co-op Bank	9.92	0.00	9.92
483	Sundry Expenditure	23/10/2019	Travel claim	Staff	7.20	0.00	7.20
488	Xmas Festival - Advertising/Promotion	30/10/2019	Leaflet printing	Rotherprint	197.00	22.60	219.60
489	Xmas Festival - Traffic Order/Event Application	30/10/2019	Xmas market licence	RMBC	130.00	0.00	130.00
490	Chair's Allowance	30/10/2019	Chair's Allowance	Chair	50.00	0.00	50.00
491	Cemetery - Misc Supplies incl staff uniform	31/10/2019	Cemetery supplies	Rackfords	10.76	2.15	12.91
505	Grants & Community Activities/Support	05/11/2019	Donation	Royal British Legion	300.00	0.00	300.00
507	Grave Digging	05/11/2019	Gravedigging	M&C Elliott	560.00	0.00	560.00
508	Lyric Bar Purchases	05/11/2019	Bar supplies	HB Clark	532.69	106.54	639.23
509	Cemetery - Misc Supplies incl staff uniform	05/11/2019	Cemetery supplies	Torne Valley	81.24	16.25	97.49
510	Microshade	05/11/2019	Monthly hosting fee	Microshade	131.25	26.25	157.50
511	Lyric Bar Purchases	05/11/2019	Card transaction fees	Worldpay	23.97	4.00	27.97
506	Petty Cash	05/11/2019	Glue	Staff	2.88	0.57	3.45
515	Project - Catering Equipment	06/11/2019	Lyric supplies	Councillor	3.00	0.00	3.00
512	Cemetery - Misc Supplies incl staff uniform	06/11/2019	Snow plough brackets	R Ekin Fabrications	300.00	60.00	360.00
513	Cemetery - Misc Supplies incl staff uniform	06/11/2019	Snow plough brackets	R Ekin Fabrications	0.00	0.00	0.00
514	Lyric and Other Areas - Miscellaneous Repairs	06/11/2019	Electrical work	Contact Electrical	40.00	0.00	40.00
516	PWLB - Office Loan	07/11/2019	Loan payment	PWLB	8,088.11	0.00	8,088.11
			<b>Total</b>		<b>24,382.92</b>	<b>676.24</b>	<b>25,059.16</b>

**Dinnington St John's Town Council  
RECEIPTS LIST**

Voucher	Code	Date	Description	Supplier	Net	VAT	Total
186	Lyric Bar Income	09/10/2019	Bar receipts	Worldpay	2.42	0.48	2.90
187	Lyric Bar Income	09/10/2019	Bar receipts	Bar income	209.17	41.83	251.00
188	Lyric Bar Income	10/10/2019	Bar receipts	Worldpay	34.58	6.92	41.50
189	Lyric Bar Income	10/10/2019	Bar receipts	Bar income	272.00	54.40	326.40
190	Xmas Festival - Contributions and Collections	15/10/2019	Stall hire	T Cunningham	15.00	0.00	15.00
191	Lyric Bar Income	15/10/2019	Bar receipts	Worldpay	34.92	6.98	41.90
192	Lyric Bar Income	15/10/2019	Bar receipts	Bar income	230.50	46.10	276.60
193	Lyric Bar Income	15/10/2019	Bar receipts	Worldpay	39.33	7.87	47.20
194	Lyric Bar Income	15/10/2019	Bar receipts	Bar income	429.75	85.95	515.70
195	Lyric Bar Income	15/10/2019	Bar receipts	Worldpay	87.17	17.43	104.60
196	Lyric Bar Income	15/10/2019	Bar receipts	Bar income	553.33	110.67	664.00
197	Cemetery Income	15/10/2019	Burial fee	Butcher & Son Ltd	550.00	0.00	550.00
198	Cemetery Income	15/10/2019	Burial fee	Butcher & Son Ltd	140.00	0.00	140.00
199	Cemetery Income	15/10/2019	Memorial fee	Beecroft Memorials	140.00	0.00	140.00
200	Cemetery Income	15/10/2019	Memorial fee	Beecroft Memorials	140.00	0.00	140.00
201	Cemetery Income	15/10/2019	Memorial fee	Funeral Services Ltd	40.00	0.00	40.00
202	Cemetery Income	15/10/2019	Memorial fee	Thorne Memorial Works	120.00	0.00	120.00
203	Bookings Income	15/10/2019	Lyric Hire	D Hubbuck	50.00	0.00	50.00
204	VAT	16/10/2019	VAT refund	HMRC	2,340.57	0.00	2,340.57
206	Lyric Bar Income	19/10/2019	Bar receipts	Bar income	986.25	197.25	1,183.50
205	Lyric Bar Income	22/10/2019	Bar receipts	Worldpay	19.17	3.83	23.00
207	Xmas Festival - Contributions and Collections	22/10/2019	Stall hire	J Oldfield	15.00	0.00	15.00
208	General Income (incl. interest, wayleave)	22/10/2019	Rostra purchase	St Augustine's School	350.00	0.00	350.00
209	Bookings Income	30/10/2019	Lyric Hire	D Sargent	100.00	0.00	100.00
210	Bookings Income	30/10/2019	Lyric Hire	Bluebell Wood	96.00	0.00	96.00
211	Bookings Income	30/10/2019	Lyric Hire	V Kay	50.00	0.00	50.00
223	Bookings Income	01/11/2019	Lyric Hire	Laffin Boi Productions	50.00	0.00	50.00
224	Bookings Income	01/11/2019	Lyric Hire	PKA Kickboxing	80.00	0.00	80.00
225	General Income (incl. interest, wayleave)	01/11/2019	Ground rent	Dinnington Rugby Club	250.00	0.00	250.00
212	Bookings Income	05/11/2019	Lyric Hire	Art Club	360.00	0.00	360.00
213	Bookings Income	05/11/2019	Lyric Hire	K Gibson	50.00	0.00	50.00
214	Bookings Income	05/11/2019	Lyric Hire	Nic Palmer	20.00	0.00	20.00
215	Bookings Income	05/11/2019	Lyric Hire	Dinnington Operatic Society	1,324.00	0.00	1,324.00
216	Lyric Bar Income	05/11/2019	Bar receipts	Worldpay	2.83	0.57	3.40
217	Lyric Bar Income	05/11/2019	Bar receipts	Bar income	162.42	32.48	194.90
218	Lyric Bar Income	05/11/2019	Bar receipts	Worldpay	10.25	2.05	12.30
219	Lyric Bar Income	05/11/2019	Bar receipts	Bar income	543.83	108.77	652.60
220	Lyric Bar Income	05/11/2019	Bar receipts	Worldpay	20.83	4.17	25.00
221	Lyric Bar Income	05/11/2019	Bar receipts	Bar income	243.33	48.67	292.00
222	Bookings Income	05/11/2019	Lyric Hire	H Kennedy	50.00	0.00	50.00
226	Bookings Income	06/11/2019	Lyric Hire	Ticketsource	40.00	0.00	40.00
			<b>Total</b>		<b>10,252.65</b>	<b>776.42</b>	<b>11,029.07</b>

**TOTAL NET EXPENDITURE (+) AND INCOME (-)**

**14,030.09**

**118/19** To approve the minutes of the meetings of the Council held on:

- (A) 14<sup>th</sup> October 2019 - A spelling mistake was required to agenda item 109/19(F). Following this amendment, the Minutes were agreed  
**Cllrs Milner and P Smith Proposed and Seconded that the minutes be approved.**  
**Vote: 9 For, 3 Abstained.**

**119/19** To consider any matters raised in the Public Session. – As previously discussed.

**120/19** To consider/approve the following planning applications:

- (A) New planning applications

Planning Reference	Details	Consultation End Date
RB2019/1504	Change of use to motorcycle showroom (use class Sui Generis) and repair shop (use class B2) with external alterations 39 Laughton Road Dinnington	12/11/19

No objections from Members

**121/19** Booking Concessions and Donations:

- (A) To consider a donation request from Rotherham Holiday Aid

**Cllrs Loftus and Lewis Proposed and Seconded that as there was no evidence that Dinnington residents benefitted from Rotherham Holiday Aid, that no donation be made.**  
**Vote 10 For, 2 Abstained**

**122/19** For Members consideration and decisions:

- (A) To consider a response to RMBC's consultation on draft supplementary planning documents  
As the consultation period had ended on 4<sup>th</sup> November, this item was to be ignored.

**123/19** Park Avenue Cemetery/Lyric Theatre/Allotments/Land:

- (A) To agree updated cemetery rules and regulations

The Clerk explained the document to which Members requested some amendments.

**Cllrs Russell and Mugglestone Proposed and Seconded to agree the updated rules and regulations. Vote: Unanimous**

- (B) To agree cemetery fees for 2020

The Clerk explained that DSJTC fees were lower than other nearby Cemeteries.

**Cllrs Simmonds & P Smith Proposed and Seconded that the fees be agreed.**  
**Vote: Unanimous**

- (C) To discuss war memorial cleaning (Cllr Boughton)

Cllr Boughton was not present to discuss, but Cllr Loftus advised that the War Memorial looked clean at the recent Remembrance Service

- (D) To decide on applying for a wedding licence for The Lyric

Following discussion, it was felt further research was required before a decision could be made with a view to including expenditure in next year's budget.

**124/19** Dinnington Town Council Grants:

- (A) Nil

**125/19** General Matters:

- (A) Neighbourhood Plan update (Chair)

The final draft plan was now with RMBC, who were holding a public consultation until 20<sup>th</sup> December 2019.

(B) Where We Live Group Update – nothing significant to report.

(C) Community Club update

The Asst Clerk provided members with an update on the latest and planned Community Club activities.

(D) To discuss the 'running list' of outstanding items

The rostra had been sold and the money received covered the cost of a snow plough attachment required for the new tractor.

(E) To agree a staff Xmas bonus

**Item held in private session – a staff Xmas bonus was agreed by majority decision.**

(F) Report on progress of Miners' Memorial (Cllr P Smith)

The Miners' Memorial was to be unveiled at 1300hrs on 24<sup>th</sup> November 2019, followed by an event in The Lyric after. Members were invited to attend.

(G) Christmas Festival Update – finalise Cllr attendance

The Asst Clerk updated members on the final arrangements for the Festival and confirmed councillor attendance and roles.

(H) To discuss the potential closure of Rother Valley College

The owners of the College had announced it could close at the end of the academic year, a move members felt strongly against. It was unanimously agreed that a letter of protest should be sent from the council to attempt to ensure the college remained open for future generations.

Date and time of next meetings:

(A) 9<sup>th</sup> December 2019 at **7:00pm** at **The Lyric, Laughton Road**, Dinnington

D SMITH  
Chair  
Dinnington St John's Town Council

Date: