

DINNINGTON ST JOHN'S TOWN COUNCIL

Post of Caretaker to the Town Council

4 hours per week (average)

Salary: £8.00 per hour

Dinnington St John's Town Council are looking for a trustworthy, reliable and flexible to support the Lyric Manager by undertake routine caretaker duties at The Lyric, Laughton Road, Dinnington.

The role is for an average of 4 hours per week and candidates need to be available to work evenings and some weekends (additional hours will be paid as necessary). The role mainly involves opening and closing The Lyric, greeting users of the venue and carrying out security checks. Good communication skills are essential along with the ability to respond to changing customer requirements.

Please contact the Town Clerk and Finance Officer for a Job Description and Person Specification.

Email: Al Evans at dsjtc@hotmail.co.uk or Tel: 01909 564169 and leave a message on the answerphone, and we will post the documents to you.

The closing date to submit your application is 4.30pm on Friday 22nd September 2017.

Interviews are scheduled to take place in the week commencing 16th October 2017.